



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS
• Name of the Head of the institution	Dr. Neelam Arora
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02223548240
• Mobile no	9869140130
• Registered e-mail	principal.llc@gmail.com
• Alternate e-mail	neelam.arora@lalacollege.edu.in
• Address	Lala Lajpatrai Marg, Mahalaxmi
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400034
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Vinay Pandit				
• Phone No.	02223548241				
• Alternate phone No.	02223548240				
• Mobile	9821992197				
• IQAC e-mail address	principal@lalacollege.edu.in				
• Alternate Email address	drvinaypandit@lalacollege.edu.in				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.lalacollege.edu.in/iqac/naac/50				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.lalacollege.edu.in/academics/academic-calendar/53				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	00	2000	17/04/2000	16/04/2005
Cycle 2	B++	00	2007	01/03/2007	29/02/2012
Cycle 3	A	3.01	2015	14/09/2015	13/09/2020
6. Date of Establishment of IQAC	30/06/2000				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of	View File				

IQAC		
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1) IQAC has been instrumental in reframing teaching learning process by choosing hybrid teaching learning process. 2) IQAC has taken a strong step towards contributing towards society by conducting social initiative and Holistic Development programs. Thus, sensitizing students for their holistic development. 3) IQAC has been instrumental in conducting development programs for students and faculties 4) IQAC has significant contribution by focusing on Investors Awareness Program for students and faculties.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To Promote E Learning for stake holders	Webinar on Instagram Marketing
To conduct webinars on different domains for students and faculties	Webinar on How to become rich
To plan programs regarding Career opportunities	Cyber Security Webinar for Non-Teaching, Teaching staff members
To have a Program on Stress related issues and social issues	Beach Cleaning Drive after 10 days Ganpati Visarjan (Eco-friendly Activity)
To have certificate courses for students to enhance skills.	Entrepreneurial workshop Ennovent to Accept, Analyze, Adapt Entrepreneurial skills.
To have social initiative and Holistic Development for the students	Presentation Choreography: A path for creating effective presentation using PPT
To plan programs relating to Entrepreneurship	Workshop on Excelling using Excel - Pathway to learn different tools and techniques
To plan women Development Program to strengthen and aware women.	Seminar on Enroute from Distress to Eustress: An Outlook to Change Management
Nil	Certificate Course in Cooking , Japanese Language, Digital Marketing
Nil	National level Quiz: Splendor in spirit of Equality
Nil	Advertising Appeals & Millennials: A Research Aptitude
Nil	Investors Awareness Program
Nil	Webinar on Financial Schemes for Women Entrepreneurs
Nil	Webinar on HAPPINESS THROUGH WORK LIFE BALANCE

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>27/08/2022</td> </tr> </tbody> </table>		Name	Date of meeting(s)	College Development Committee	27/08/2022
Name	Date of meeting(s)				
College Development Committee	27/08/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>25/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2022	25/02/2022
Year	Date of Submission				
2022	25/02/2022				
15. Multidisciplinary / interdisciplinary					
<p>Multidisciplinary in nature with college offering BCom, BMS, BAF, BBI, BFM, MCom (Accountancy and Business Management) under the faculty of Commerce, BAMMC under the Arts faculty and BSc (IT) under faculty of Science.</p> <p>The college has research centre in Trade, Transport and Industry and Business Policy and Administration Under teh faculty of Commerce.</p> <p>The college offers number of certificate courses approved by University of Mumbai.</p>					
16. Academic bank of credits (ABC):					
<p>The Process of creating awarness among stakeholders, speacilaly the students, is in the process through orientations and workshops. The process of registering on ABC will be under taken soon.</p>					
17. Skill development:					
<p>The college offers the following certificate courses in order to develop the skills of the students and bring about their holistic developemnt.</p> <ul style="list-style-type: none"> COMPUTER APPLICATIONS E-COMMERCE TAXATION PROCEDURES & PRACTICES TOURS & TRAVELE MANAGEMENT PRINCIPLES & PRACTICES OF INSURANCE SOFT SKILL DEVELOPMENT 					

- SHIPPING & LOGISTICS
- SELF DEVELOPMENT PROGRAM
- DIGITAL MARKETING.
- ONLINE CERTIFICATE COURSE IN COOKING
- CERTIFICATE COURSE IN MENTAL WELL-BEING
- CERTIFICATE COURSE IN CANAVA DESIGN
- FOREIGN LANGUAGE BASIC COURSE

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college proposes to start online courses related to Indian Knowledge system in the fields of Indian Languages and Culture as per the UGC guidelines under the National Education Policy, 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college proposes to seek academic autonomy post NAAC accreditation so as to device and offer its own programmes and courses as per the demand of industry and society.

20.Distance education/online education:

The college proposes to offer programmes and courses through distance/online mode as per the UGC guidelines under the National Education Policy, 2020.

Extended Profile

1.Programme

1.1	353
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3762
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	3127
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1101
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	34
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	40
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	23,39,22,633
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	174
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For effective implementation of the curriculum faculty members at the beginning of the academic year prepare a soft copy of 'Teaching plan'. These teaching plan are a reflection of the teaching time required for each module of the syllabus. Every year college faculties are provided with time tables. Seminars and project work including report writing and presentation are incorporated in the curriculum. College also conducts various online workshops. Frequently many guest lectures are organised wherein industry expert share their knowledge with the students. Online assignments are given to students to improve their writing skills and help them to perform better in the exam. Periodically class test are taken to review the knowledge and performance of the students. To inculcate leadership qualities among students number of online management festival are held in the college. The college has resourceful library where students can access books and magazines. The library has digitalized old question papers and syllabus copies. QR code is put up on every floor where staff and students can access question paper. The various heads of department in the college hold periodical departmental meeting to review the completion of the portion of each subject. Departments also organise various co-curricular activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, Institution adheres to the academic calendar. For CIE view exam records.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

13

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2316

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Lala Lajpatrai College emphasis on holistic development of a student. Keeping in view all the parameters like ethical behavior in professional field, imbibing gender sensitivity in the students and practicing good human values along with being sensitive and considerate to environmental issues and having a constraint of being affiliate to university of Mumbai the curriculum addresses many of these issues. To support the above mentioned points; in 1.3.1, in two of the self-financed courses - Bachelor in Management Studies (BMS) and Bachelor in Banking and Insurance (B.B.I) in one semester a subject focuses on ethical issues. The curriculum is designed for 60 lectures and entire 50 hrs. are dedicated.

To instill human values, values related to environment and sustainability, and gender sensitization, gender inequality; and to make various issues related to women sensitivity; Foundation course as a subject is introduced to the students across all streams of self - financed courses and again the curriculum is designed for 60

lectures. Like gender sensitivity, being aware and being sensitive towards global environment has become the need of the hour. In one of the semester (Sem - III) students learn Environmental & Sustainability in the subject Environmental studies.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2605

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.lalacollege.edu.in/academics/feedback/60

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3762

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

386

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of students post the admission process by adopting & adapting online & hybrid modes of teaching learning process & an inclusive approach through case study analysis, bridge courses, flipped classrooms, Internship Programmes, pictorial study and participation of student community at various innovative workshops. With the evolving educational environment students are assessed at different levels whether one is a slow learner or an active learner. Students are further groomed so that they can prove themselves under various cells and association by participating at various inter, intra and university level competitions like Avishkar Research Convention, University Youth Festival, International & National Conferences, Virtual Study Tours & Entrepreneurship Mela etc. They are not only made academic oriented but are also socially sensitized through our active and spirited NSS, DLLE & Rotaract Wings.

1. Activities of Slow Learners

- Virtual Language & Mathematics Tutorial lectures with a batch size of 30 Students.
- Virtual Lectures Adopting Low-Order Thinking Skills.
- Boosting Entrepreneurial Skills for initiating Virtual Startups with zero capital cost.
- Boosting Research Skills to explore a research problem.

1. Activities of Advanced Learners

- Virtual Library Aids
- Performance Monitoring through continuous Mentor- Mentee

sessions with mentors adopting High Order Thinking Skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3762	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college, being affiliated to University of Mumbai, broadly follows the curriculum prescribed by the University. Within that, the college has adopted practices to ensure that the best learning experiences are imparted to the students. Interest, welfare and requirements of Student are kept at the center of any activity planned and executed in the college.

To provide students with first hand learning experiences, Internships, study tours and field visits are an integral part of the curricular activities. In order to develop scientific temper and decision making among our students, the institute lays utmost emphasize on research work and study by means of assigning project work and motivating students to participate in inter-college research based competitions and conferences.

The college also has a number of cells and committees set up and every stream organizes its annual fest which is a mix of curricular, co-curricular and cultural activities in which students take lead right from planning, execution, managing financial aspects and reporting of the events. Through these we motivate students and provide them with opportunities to participate, learn and grow in every aspect of life, may it be personal grooming, learning professional skills and socializing.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college being situated in a metropolitan city has the access to best of the technology for enhancing teaching learning experiences, and utmost effort is made by the institution to impart the same to its students.

We have three computer labs with over 100 computers, high speed internet and Wi-Fi in the campus, smart boards and projectors installed in the classrooms. The college library provides fully computerized service. The college also has a virtual classroom set up.

As the offline classes were resumed October onwards, the classes were held in fully online mode till then and as hybrid mode later, wherein the students were given the liberty to attend lectures offline, in class or online. The faculties managed that as well keeping in mind both the safety and learning requirements of students.

Students were still provided with e-notes for every module along with class notes. We continued to use all the online modalities of learning such as Google Classroom, Moodle and WhatsApp groups and Website

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

473

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Affiliation with Mumbai University the pattern of evaluation is followed currently:

Sr. no.

Course

External marks

Internal marks

1

M.com

60%

40%

2

B.com

100%

0%-[Except Foundation Course - 25% marks projects and Computers - 20% marks for Practical's]

3

Self- Financing courses

75%

20% + 5% marks -class participation

[Presentations + Assingments]

- During the academic year 2021-22, Semester I-VI Internal & External (Except Semester-II) were conducted online. The college appointed a IT professional to conduct the exams smoothly. Arrangement was made in college for such students who had network issues or did not have the necessary hardware.
- Provision for additional exam is made for such students who are unable to appear for regular exams due to medical reasons, technical issues or if they are participating in any cultural or sports activities on behalf of the college.
- The identity of the student is not revealed to the teacher when assessing the papers By masking -in case of Offline paper & corrections.
- The dyslexic and disabled students are given additional time to write the exam. They are also given grace marks as per rule.
- Students who participate in extension activities and sports are given 10 marks as per rules.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The IQAC's instructions with Mumbai Universities rules are followed for internal evaluation & grievances;

1. The College have systems for re-verification and re-evaluation to adhere to student's grievances related to evaluation of internal as well as external evaluation pattern.
2. All grievances of students in relation to internal - external exam dates, syllabus for exam, patterns for the same and marks allotted is looked into at the department level also by Vice Principles.

3. Quality of internal papers; Preferences to slow learner in internal evaluation are taken care of and even We have a system of re-verification and revaluation where internals are evaluated and students can get photo copy also.
4. Special committee for unfair means; & Cameras presence in all room
5. Remedial lectures and doubts solving sessions are conducted before exams.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes (POs) and Course Outcomes (COs) are adopted for all programmes offered by the institution in accordance with "University of Mumbai" guidelines. Learning outcomes form an integral part of college vision, mission and objectives. Even though different programs will produce students with different fields of knowledge, the ultimate goal of education is to train our students to be globally competitive and socially responsible and good citizens. For certain programmes, the University in the prescribed syllabi states POs/COs or objectives which deal with the need of the course and expected outcomes. These syllabi are available to all stakeholders at the University website, College website and Departments. This helps those seeking admission into College to enrol for a specific programme by identifying the details of the programme. Apart from the detailed description of the programmes outlined in the prospectus for admission in the college website, the candidates can view the profile of the respective departments and the program outcomes for the programme of their choice. The syllabus for the programme along with programme outcomes and course outcomes are stated under each department webpage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1) Results are analysed by each department of college. All results from Semester I to Semester VI are analysed, a list of top rankers prepared and displayed on student's notice boards and principal & vice principal are reported about the same.

2).Visit with the students to places such as BSE ,NSDL & RBI .

3)Participation in inter - level and intra- level in various competitions such as case study competition, debates and group discussions.

4) Participation by students in national as well as international conferences and presentation of research papers.

5)Presentations in various subjects to enhance their presentation and research skills.

6) Organizing certificate courses to suit their courses; thereby adding value to their course.

7) Inviting industry experts to deliver lectures on various subjects to throw light on practical approach towards subject/s.

8) Insisting on atleast 2 internships before completing their under graduate course.

9) Providing continuous guidance to all TY students during their project work in Semester VI

10) Inviting companies to the campus for Pre-Placement talks; preparing students for facing interviews and preparing their updated CV.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1099

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://lalacollege.edu.in/igac/student-satisfaction-survey/220>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has always emphasized on creating conducive environment to promote academic endeavors and encourage research pursuits of its

staff and students. College has a well-organized research center under University of Mumbai with four senior professors as the research guides under whom in the current year five research scholars have registered for Ph.D.

In 2021-22 College organized National and International conferences and workshops on online mode in areas of research, IPR, Entrepreneurship and Innovative practices.

College has a well-equipped library resources which has more than 40,000 books and 60 journals (national and international) on subscribed enlist database. Library operates from 7.30am - 6.30pm. Library provides training on digitization for students to enable the access the e-resources available and cope up with changing technology.

Under the dynamic Entrepreneurship Development Cell of our college, students participated in 16th intercollegiate Avishkar Research Conventions organized by University of Mumbai in 2021-22 and bagged the first rank for the research proposal titled " Do some Drastic to Cut the Plastic: A Sustainable Entrepreneurial Model. Also many startups project which were started in 2018-19 are continuing coming up with the students giving innovative and creative ideas and products.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

39

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In A.Y 2021-22 Extension activities related to save environment like, no plastic drive campaign, tree plantation drive Swachh Bharat Abhiyan , social responsibility like Blood donation drive, voting awareness program, community development program like help to NGO children as a volunteers, road safety awareness programs, Covid awareness and Covid precaution drive have been carried out.

The aims and objectives of the programs are to inculcate the feeling of responsibility towards the protection of environment, social responsibility towards community in the student.

Through the different program we try to sensitize our students towards socio-cultural realities and guide them to help needy people. Like our units collaborate with NGO and try to help the poor children.

Our units organize free health check-up camp for poor people .During this academic session inspite of covid problem we could manage various extension activities for helping the society like Covid precaution awareness program, free Covid vaccination drive, Beach cleaning drive, NGO visit on children's day, distribution of food packets to the workers .

Through all these activities we make our students as responsible citizen of our country and also to make them aware about their duties towards community, environment and country like beach cleaning, blood donation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

69

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

952

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Lala Lajpatrai Memorial Trust was formed in 1959 on the eve of the Birth Centenary Celebration of the Late Lala Lajpatrai .The actual establishment of the college was made possible due to the allotment of valuable piece of land measuring about 26,000 Sq. ft on a fairly nominal rent by the Government of Maharashtra. In total there are 3756 students receiving education in the institution. There are 28 classrooms well equipped with all the basic amenities, as well as high-tech teaching modalities. Each class has a white board, Projector, Air conditioner, requisite electricity and some class also have Wi-Fi facilities. There are 3 IT labs. College has total of 171 and 24 laptops out of which 92 computers for students, library also has 8 computers for the students. The institution has an efficient Lab Server Room, Incubation Centre and Cap Room. The college has a fully AC auditorium .The college has various other statutory bodies like Ladies Common Room, Teacher's Common Room, Elevators, Examination Room, Rotaract Club, Health Care Facilities, Safe drinking-water facilities, Library, clean washroom facilities on each floor, Sanitary Napkin Machines, First-Aid and Health care, Canteen, Photocopier, CCTV Surveillance Units, LAN connection spread all over the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Gymkhana:The College has a well-equipped Gymkhana that occupies the area 15*24 sq. ft. That is 360 sq. ft. that caters to the needs of the students in indoor criteria.

Outdoor Games: The Annual Sports Meet of the institute is conducted in reputed grounds of South Mumbai and in University Ground,

Cultural Activities: Culture activities carried on in college auditorium with 650 sitting capacity.

Yoga Centre: All yoga sessions are held in Audi foyer

Counselling Room:A counselling room admeasuring 100 square feet is available for students' on third floor of the college.

NSS Room:A room measuring 425 square feet is allocated for NSS unit of the college

Indoor games (Stilt Area and Quadrangle):Stilt area of appx 3,000 square feet and a quadrangle of appx 5,000 square feet are available to play indoor sports.

Canteen:Canteen having area of 730 sq. fits. Is situated at Ground floor of the College.

Medical Centre: The College has medical centre on 3rd floor.

Auditorium and Green Room: The College has 650 capacity state of art auditorium with audi foyer.

Central Bank:A branch of CBI is present within the college premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11,61,017

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is located on second floor with latest ICT and good ambience for study. It is equipped with 100 seating capacity with fully air-conditioned and spacious Reading Room. All computers are connected with internet and LAN. It has a separate 'UGC Resource Centre' with provision of 05 workstations to access the e-resources and e-databases.

Library is using 'Web Centric SOUL 3.0' Integrated Library Management Software with 14 clients. Library automation was started with the Desktop Server and SOUL software version 1.0 as early as in 2004 and started creating database of library holdings.

At present library is providing access to different resources

through its website. The QR codes for the question papers, syllabus, e-books and other useful library resources are displayed in the library. This QR code library service has become environmental friendly service and a step towards Green Library.

The e-resources access is provided through NList database. Thousands of full text e-journals are available through NList subscription of INFLIBNET. Access to e- Shodh Sindhu and Shodh Ganga membership is available through UGC-INFLIBNET NList.

The Library uses 'CALIBRE' e-book management software to manage and retrieve e-books in college campus. It also provide e-services through library website and blog.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://lalalibrary.weebly.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.229

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The various aspects taken into consideration while upgrading requires hardware update, addition of terminals, addition of bandwidth, replacement by high-capacity cables (CAT 6 cable for internal LAN and OFC for longer distance), the alternative of a substitute service provider, generator facility for providing continuous power supply, etc. The WIFI has been upgraded to 100 mpbs in all classrooms. The infrastructure of the college has a total number of 171 computers and 24 laptops. The configuration of machines in departments like Information Technology (IT) as per the criteria of university curriculum are upgraded whenever required. As per the latest records all the machines have top notch configuration services like 13 Processor, 8/16__ GB RAM, 500 GB HB. All the terminals are networked by utilizing 24 port switch, D Link router. All computers in the infrastructure have software that are Windows based. The digitalization at all levels have gained momentum which has resulted in generating greater outputs at academic and as well administrative departments. Library is using 'Web Centric SOUL 3.0' Integrated Library Management Software with 14 clients attached to it. This is one of the latest web-centric Library Management Software, incorporating latest technologies that enables library to Serve its users more efficiently

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

194

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,13,56,452

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A log book to maintain and register the details of the person utilising the resources and the services of the particular facility is maintained on a daily basis . It is also signed by the person registering for usage of the facility. This ensures the responsibility and accountability towards the required entities in the particular resource room. For maintenance or concerns of any nature , the protocol established is of writing a letter detailing the concerns. It is then sent to the office undersigned by theincharge and from there and it is taken forward to the concerned department of maintenance with a follow up too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

35

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

48

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1095

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1095

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

101

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

105

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To facilitate the holistic development and progression, students are involved in various administrative, co-curricular and extracurricular activities. Students Council and Cultural Committee gives an opportunity to develop leadership qualities by organizing activities like Sea Town Fest, B.Com Week and Talent Day (PRISM). Students of the Self-Finance courses organize and participate in various intra and intercollegiate events. There are student representatives in the IQAC of the college. Students are involved in various community service activities through N.S.S, DLLE and Rotaract Club. This helps the students to develop Team Spirit, Sensitivity and become responsible citizens. The Entrepreneurship Development Cell (EDC) develops the spirit of entrepreneurship among the students through activities such as Inventure and E-Mela. The college Magazine committee has student representatives which helps to bring out their writing skills and artistic expression. Women Development Cell (WDC) members organize various activities on gender sensitization awareness and social issues. Student representatives of Marathi Vangmay Mandal also organize various activities to promote and develop Marathi language and literature. Students of the college participate and excel at various sports events organized at the college, inter-college, inter-University, State and National levels. Student representatives are also involved in organizing Workshops, Seminars and Conferences in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Covid Pandemic was still going on. So not many activities could be held offline. Infact be started most activities offline form June 2022. some Alumni who have their own businesses sent us emails to give internships of work from home, and also jobs after graduation. Our Rotract Club held online get together with Alumni where past Presidents and others came together to talk about old times. Rotract Alumni also attended online Installation of the club and Astitva, a Talent show for the Deaf, Dumb and Blind also held online by the club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission statements are the guiding spirit of the leadership hierarchy depicted by the operational aspect of the college. The management has always strived to ensure that the staff members at all levels are given complete freedom to hone their leadership skills and put them into use in day-to-day operations. The college management has shown its intentions to live up to its mission statement of being environmentally conscious and aware by undertaking several green initiatives like setting up a rain-water harvesting system, installation of a bio-waste handling system, installation of solar panels for green energy, e-waste handling system, etc. The college management has always involved all stakeholders in the decision-making and planning process and various committees such as general management committee of the controlling trust, the college development committee, etc have given due representation to all voices.

The institutional vision and mission statements have been developed with great care and concern - the sub-conscious guidelines therefrom flow downwards automatically, acting as channelizing forces whereby all in leadership hierarchy get the positive benefits of keeping in tune with the streams of vision and mission that percolate down from the top to the bottom.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college management strongly believes that participative management is the hallmark of a good institution and strongly practices the same in its regular functioning. The year 2022 being the golden jubilee foundation year of the college, the trustees and management held extensive consultative meetings to take the collective opinion of all stakeholders to plan the celebrations for the golden jubilee year. The staff members at all levels were asked to contribute ideas for making the celebrations special and commemorative and as an incentive, a special prize was given for the best idea and accordingly the entire year long celebrations were collectively decided by consensus. This goes a long way in reflecting the participative management policy of the college.

Another practice which depicts the decentralization being practiced is the freedom given to all the departments to organize various academic and educative seminars, workshops, symposiums, etc at their own level, keeping within the overall boundaries specified by the annual academic calendar made at the beginning of each academic year. This gives complete flexibility to the various departments and also ensures a good range of diversity in the kinds of programs which are held for the benefit of student population.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective Plan 2021-2025 has been approved by the College Development Committee (CDC) in its meeting held on 27th August 2022 at 12 pm in the college. The perspective plan is a comprehensive plan. to be achieved over a period of the next five years through

benchmarking technique. The following is an extract of the same contemplated to be achieved during 2022-2023.

Sr. No.

Proposed Plan of Action

Benchmarking

1.

NAAC Reaccreditation (Fourth Cycle)

The College proposes to complete its accreditation process during the year 2022-2023.

2022-2023

1.

Seeking Autonomy

The college proposes to apply for autonomy on completion of the accreditation process.

2022-2023

1.

Permission for PhD in Accountancy in the College Research Centre:

The college is an approved research Centre for specialization in Trade and Transport and Business Policy and Administration. The college intends to apply for research Centre in Accountancy.

2022-2023

1.

Increase in the number of seats for the research centre:

The college intends to increase the number of seats in commerce subject for the benefit of students.

2022-2023

1.

Increase in the number of PhD guides for the research centre:

The college intends to increase the number of approved PhD guides.

2022-2023

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well diversified and well established managerial and supervisory mechanism which adequately looks into various aspects concerning the college administration and management. The college functions under the Lala Lajpatrai Memorial Trust and the Chairmen and trustees actively monitor the day to day functioning of college and its activities via appropriate delegation. The CDC is highly active and functions as a promotional body looking into all spheres to ensure allround holistic development of the college. It is the main policy making and guiding body which looks into various procedures, rules and regulations as well as greviances redressal at the managerial level. The college also has a dynamic, active and functioning IQAC which looks after and gives direction towards inculacating and maintaining quality initiatives in the academic programs and also in the day to day administrator initiative taken by the faculty and managerial staff. The college also has healthy and strong functioning Anti-ragging and Woman's Development Cell which ensures that any grievances in respect of students incidence or any kind of disrespect or harrasement shown towards ladies in the college campus to enable them to carry forward those virtues in their personal lives outside the campus as well.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare of the teaching and non-teaching staff of the college is taken care of on different fronts like finance, research, physical and mental health, appreciation and recognition, etc. Registration fees for attending the seminar/workshop/paper presentation are reimbursed on presentation of receipt for the same to the teaching faculty. General Provident Fund accounts of some of the temporary teachers who have been working in the college are opened and settled. Registration fees for attending the seminar/workshop/paper presentation are reimbursed on presentation of receipt for the same to the non- teaching faculty. An amount of Rs 1,00,000 Medical insurance is provided for self financed staff members. Loan facility for non-teaching staff is available with an upper cap of Rs. 25,000/- per staff member. General Provident Fund accounts of the temporary teachers who have been working in the college are opened and settled. The college conducts workshops on API for teaching staff. Necessary infrastructure facilities is provided to teachers

for research activities. Advance payment of salary is done if the salary grants are delayed for long period. Diwali Bonus is given to non-teaching staff-members of Senior College. Umbrella & Rain coats are given to non-teaching staff members during rainy season.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

28

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College follows the rules and regulations for career advancement scheme laid down by the Mumbai university from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit aims at ensuring financial discipline and transparency essential for the smooth running of the institution. It is also crucial for the fulfilments of requisites notified by the University and Joint Director's office. Since our college is one among the umbrella of institutions under the Lala lajpatrai Education Trust, balance sheet and budget inputs are also prepared and provided as per the management requirements. Thus, the financial mechanism of the college requires preparation and audit of institution level budget balance sheet, campus level Trust balance sheet budget, cash balance sheet and audited grants statement also encompass the financial mechanism. Each and every financial transaction is carried out under the supervision of head of the institution. Receipts are given for each and every transaction irrespective of volume of transaction. Similarly every voucher is supported by valid document wherever applicable. The institution has a mechanism for internal and external audit. We have both internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Qualified Internal Auditors from external resources have been appointed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.44

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the college budget.
- The institutional budget includes recurring expenses.
- It includes planned expenses.
- The budget is scrutinized and approved by the top management and Governing Council.
- Accounts department and Purchase department monitor whether expenses are exceeding budget provision.
- Statutory auditors are also appointed who certify the financial statements in every year.

Optimal utilization of resources

- The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- Grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular, extra-curricular activities, parent- teacher

meetings.

- The college infrastructure is utilized as an examination center.
- Library functions beyond the college hours for the benefit of students, faculty, and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Activity: - Clean Campus - Green Campus initiative taken by IQAC

With growing environmental consciousness, the college and students also need to do their bit for contributing to the same. On the same lines, the IQAC department initiated a campaign of Clean Campus - Green Campus whereby behavioral guidelines were issued to all to be followed while in the college campus and also a special group of volunteers were appointed from the student community to ensure that the rules are not broken. The aim was to maintain a clean campus and planting trees, shrubs, etc to make it environmentally friendly

2. Activity: - Wifi Enabled Campus

In keeping with the modern times and as a mandatory requirement for students and faculties alike, IQAC department took the initiative of making the entire college campus wifi enabled with 100 MBPS wifi speed. Taking the cue, the college library has put QR codes on all reading material and which is now available by scanning the codes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) IQAC periodically reviews and analyzes the yearly results of various streams & identifies the weak learners for special coaching:

IQAC department annually analyzes the final results of the various streams and by systematic student-wise analysis, a segregation is done between students who are consistent in their performance & students who are showing weakness in some areas of their respective subjects. Having identified the students, the students are brought to the notice of the coordinator and accordingly these students are subjected to extra coaching if required and special doubt clearing sessions to enable them to tide over the subjects they find difficult to comprehend.

2) IQAC ensures the preparation & implementation of Academic Calendar:

In order to ensure that the teaching faculties and the student learners are all abreast of what is planned throughout the academic year in a timely manner so as to achieve maximum productivity during the academic year, IQAC, in consultation with the various departments chalks out a yearly academic calendar whereby proper timelines & activities planned are elaborately mentioned and which act a guide for implementation by the various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Under Gender Equity Promotion Program the following events/activities were organized by the college:

- A Webinar on Financial Schemes for Women Entrepreneurs was organized on 16th July, 2021.
- An Online National Level Quiz Competition 'Splendor' - The spirit of Equality was organized on 26th August, 2021.
- The International Women's Day was celebrated on 8/3/2022. Women achievers were felicitated and a Cultural program was organized for all - students, teaching and non-teaching staff.
- A Webinar on "Happiness through work - life balance" was organized on 7th September, 2021.
- An online Certificate course on Canva dated 28th & 29th September, 2021 - Module 1; 26th October, 2021; 6th & 7th December, 2021 to enhance employability of Female Students.
- WDC jointly with DLLE unit organized a webinar on "Financial Awareness under Social Inclusion" dated 30th October, 2021.
- WDC jointly with DLLE unit of Lala Lajpatrai college in collaboration with Girl Power Talk organized an online national webinar on Equality-The right balance of rights dated 27th December, 2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/161OH8J_2W72SZMmB97UHBAmwylreUmWJ/edit?usp=sharing&ouid=108887650639596508974&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following practice is carried out in our college to manage the same: 1} Dry Waste -The dry waste from the college (old newspapers, student's assignments etc.) is collected and handed over to the NGO with whom we have signed an MoU for recycling after regular intervals. In return of the dry paper waste, we get note-pads made from recycled paper (40% of the monetary benefit is contributed towards the welfare and betterments of women ragpickers).

2} Electronic Waste- Electronic waste generated from college is collected separately in an electronic bin installed in the computer lab. At regular intervals the e-waste is handed over to MPCB/CPCB approved Eco-friend industries.

3} Wet Waste-Everyday approximately about 50 kg of wet (organic) waste is generated from the college/college canteen. This wet waste is converted into Compost in the Compost Pit and Compost Tumblers. The Compost thus created is used in the college garden / lawn and potted plants. We also provide it to the BMC Garden near our

college. It is even sold off to the staff members. The whole process of compositing is solely managed by the NSS volunteers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In our college through different curricular, co-curricular activities and festivals we promote regional, cultural and linguistic harmony. 1. Punjabi Association is a very active vibrant body that introduces us not only to Sikhism, its values and ideals, it also has Kirtan sessions on Satsang based on Gurbani, visits are organised to Gurdwaras to introduce our students and staff to the nuances of Sikhism and management of the Gurdwara. A Punjabi language learning class/lecture session is organised from time to time to those who want to learn this language and master it. It is conducted free of cost.

2. We have equally vibrant Marathi Vangmay Mandal conducts various academic, cultural and other activities to promote Marathi Arts, culture, Literature and aesthetics. On 27th of February, every year Marathi Bhasha Diwas is celebrated in our college and so is Chhatrapati Shivaji Maharaj Jayanti.

3. Our college under the banner of SANKALP Intercollegiate District / University Level Socio-Cultural Fest - SANKALPNSS Unit, every year organise an Intercollegiate District level / University Level Socio-cultural Fest - SANKALP based on various themes of social concern since the year 2016-17.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Various National and International Days are observed by garlanding the photograph and celebrated by organizing different activities and lectures in the college.
- Every year we celebrate our Constitution Day on 29th November whereby both staff and students read the preamble of the constitution and take the pledge to abide by the Constitution and respect its ideals and institution.
- To show our highest respect to our national flag and to

commemorate the noble ideals which inspired our national struggle for freedom we celebrate 15th August, the Independence Day and 26th January, the Republic Day every year in our college premises by hoisting national flag.

- At Institutional level every year Lala Lajpatrai Memorial Lecture is organized whereby renowned scholars and intellectuals are invited to give lectures on the current socio-economic, political and cultural issues.
- The College organizes lectures, sessions and workshops from time to time on value education and ethics to enlighten our students on the same.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/drive/folders/1rS6p3kWHdQqREQhoPhCxYab2vaBMGZ1n?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates and observes International, National days including its own Institutional days. International days like Teacher's day are celebrated in the college. At National level college commemorates with honor a list of days respecting their contribution of various great Indian personalities like Netaji Subhas Chandra Bose, Savitrabai Phule, Jyotiba Phule, B. R. Ambedkar, Tukdoji Maharaj, Bisveswraya, Lokmanya Bal Gangadhar Tilak, Mahatma Gandhi, Dr. A. P. J. Abdul Kalam, and many more. At College level we organize Lala Lajpatrai Memorial Lecture every year in his honour on his Birth Anniversay Day as our college is named after him (Lala Lajpatrai College). Both on such occasions of his Birth and Death Anniversaries, his statue is garlanded and Scholars of high eminence and repute are invited to deliver talks to enlighten people on his contribution and service to his country and countrymen. Martry's Day too is organised in honour of all those Martrys/Shahids who have sacrificed their lives for the country. In academic year 2020-21 altogether 8 different national and international days including the Birth and Death Anniversary of four National Leaders and Heros were observed and commemorated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Rain Water Harvesting in the college that benefits the nearby and local communities.

We at Lala Lajpatrai College have started Rain Water Harvesting in 2020. This Rain Water Harvesting was incepted in our college with an objective to save the rain water from being getting wasted so that the demand for water can be met through the ground water.

With the available rainwater of 4347000 litres during monsoon where the water requirement for 3200 people for various purposes is 208000 litresthere every day 208000 litres can be fulfilled by Rainwater Harvesting alone for flush water.

Learner Centric Environment for The Holistic Development of Our Students:

• We have various short-term courses like Chinese Language, Spanish Language and various vocational courses from Taxation Procedure, Tourism Management, Principles and Practices of Insurance, E-Commerce, etc. These courses not only enhances the skills but also fetches good job along with providing an edge to thier CV. • Our college also organizes a seven Day Residential Camp under NSS to sensitize studentson the Social Connect. • It caters to their social needs under which they participate in the various activities contributing their selfless physical labor for the betterment of the society.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Foriegn Colaboration is our Institutional Distinctiveness under which we have Germen Exchange Program and Academic Colaboration with DPU University, Thailand. Last yeat owing to Covid-19 pandemic, on 30th of March, 2020-21 our college (Lala Lajpatrai College of Commerce and Economics) had organised an International Conference in collaboration with DPU University, Thailand on the topic Opportunity in Adversity - the New Global Success Mantra over the Zoom Platform. Speakers and intellectuals across the disciplines and fields shared their expert opinion and views on the theme of the Seminar. More than 40 research papers were received of which around 25 papers were presented live on the virtual platform. There were 5 teams from DPU, Thailand who also presented their research papers live.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For effective implementation of the curriculum faculty members at the beginning of the academic year prepare a soft copy of 'Teaching plan'. These teaching plan are a reflection of the teaching time required for each module of the syllabus. Every year college faculties are provided with time tables. Seminars and project work including report writing and presentation are incorporated in the curriculum. College also conducts various online workshops. Frequently many guest lectures are organised wherein industry expert share their knowledge with the students. Online assignments are given to students to improve their writing skills and help them to perform better in the exam. Periodically class test are taken to review the knowledge and performance of the students. To inculcate leadership qualities among students number of online management festival are held in the college. The college has resourceful library where students can access books and magazines. The library has digitalized old question papers and syllabus copies. QR code is put up on every floor where staff and students can access question paper. The various heads of department in the college hold periodical departmental meeting to review the completion of the portion of each subject. Departments also organise various co-curricular activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, Institution adheres to the academic calendar. For CIE view exam records.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2316

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Lala Lajpatrai College emphasis on holistic development of a student. Keeping in view all the parameters like ethical behavior in professional field, imbibing gender sensitivity in the students and practicing good human values along with being sensitive and considerate to environmental issues and having a constraint of being affiliate to university of Mumbai the curriculum addresses many of these issues. To support the above mentioned points; in 1.3.1, in two of the self-financed courses - Bachelor in Management Studies (BMS) and Bachelor in Banking and Insurance (B.B.I) in one semester a subject focuses on ethical issues. The curriculum is designed for 60 lectures and entire 50 hrs. are dedicated.

To instill human values, values related to environment and sustainability, and gender sensitization, gender inequality; and to make various issues related to women sensitivity; Foundation course as a subject is introduced to the students across all

streams of self - financed courses and again the curriculum is designed for 60 lectures. Like gender sensitivity, being aware and being sensitive towards global environment has become the need of the hour. In one of the semester (Sem - III) students learn Environmental & Sustainability in the subject Environmental studies.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2605

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.lalacollege.edu.in/academics/feedback/60

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3762

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

386

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of students post the admission process by adopting & adapting online & hybrid modes of teaching learning process & an inclusive approach through case study analysis, bridge courses, flipped classrooms, Internship Programmes, pictorial study and participation of student community at various innovative workshops. With the evolving educational environment students are assessed at different levels whether one is a slow learner or an active learner. Students are further groomed so that they can prove themselves under various cells and association by participating at various inter, intra and university level competitions like Avishkar Research Convention, University Youth Festival, International & National Conferences, Virtual Study Tours & Entrepreneurship Mela etc. They are not only made academic oriented but are also socially sensitized through our active and spirited NSS, DLLE & Rotaract Wings.

1. Activities of Slow Learners

- Virtual Language & Mathematics Tutorial lectures with a batch size of 30 Students.
- Virtual Lectures Adopting Low-Order Thinking Skills.

- Boosting Entrepreneurial Skills for initiating Virtual Startups with zero capital cost.
- Boosting Research Skills to explore a research problem.

1. Activities of Advanced Learners

- Virtual Library Aids
- Performance Monitoring through continuous Mentor- Mentee sessions with mentors adopting High Order Thinking Skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3762	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college, being affiliated to University of Mumbai, broadly follows the curriculum prescribed by the University. Within that, the college has adopted practices to ensure that the best learning experiences are imparted to the students. Interest, welfare and requirements of Student are kept at the center of any activity planned and executed in the college.

To provide students with first hand learning experiences, Internships, study tours and field visits are an integral part of the curricular activities. In order to develop scientific temper and decision making among our students, the institute lays utmost emphasize on research work and study by means of assigning project work and motivating students to participate in inter-college research based competitions and conferences.

The college also has a number of cells and committees set up and every stream organizes its annual fest which is a mix of curricular, co-curricular and cultural activities in which students take lead right from planning, execution, managing financial aspects and reporting of the events. Through these we motivate students and provide them with opportunities to participate, learn and grow in every aspect of life, may it be personal grooming, learning professional skills and socializing.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college being situated in a metropolitan city has the access to best of the technology for enhancing teaching learning experiences, and utmost effort is made by the institution to impart the same to its students.

We have three computer labs with over 100 computers, high speed internet and Wi-Fi in the campus, smart boards and projectors installed in the classrooms. The college library provides fully computerized service. The college also has a virtual classroom set up.

As the offline classes were resumed October onwards, the classes were held in fully online mode till then and as hybrid mode later, wherein the students were given the liberty to attend lectures offline, in class or online. The faculties managed that as well keeping in mind both the safety and learning requirements of students.

Students were still provided with e-notes for every module along with class notes. We continued to use all the online modalities of learning such as Google Classroom, Moodle and WhatsApp groups and Website

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
473	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
Affiliation with Mumbai University the pattern of evaluation is followed currently:	
Sr. no.	
Course	
External marks	
Internal marks	
1	
M.com	
60%	

40%

2

B.com

100%

0%-[Except Foundation Course - 25% marks projects and Computers - 20% marks for Practical's]

3

Self- Financing courses

75%

20% + 5% marks -class participation

[Presentations + Assingments]

• During the academic year 2021-22, Semester I-VI Internal & External (Except Semester-II) were conducted online. The college appointed a IT professional to conduct the exams smoothly. Arrangement was made in college for such students who had network issues or did not have the necessary hardware.

• Provision for additional exam is made for such students who are unable to appear for regular exams due to medical reasons, technical issues or if they are participating in any cultural or sports activities on behalf of the college.

• The identity of the student is not revealed to the teacher when assessing the papers By masking -in case of Offline paper & corrections.

• The dyslexic and disabled students are given additional time to write the exam. They are also given grace marks as per rule.

• Students who participate in extension activities and sports are given 10 marks as per rules.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The IQAC's instructions with Mumbai Universities rules are followed for internal evaluation & grievances;

1. The College have systems for re-verification and re-evaluation to adhere to student's grievances related to evaluation of internal as well as external evaluation pattern.
2. All grievances of students in relation to internal - external exam dates, syllabus for exam, patterns for the same and marks allotted is looked into at the department level also by Vice Principles.
3. Quality of internal papers; Preferences to slow learner in internal evaluation are taken care of and even We have a system of re-verification and revaluation where internals are evaluated and students can get photo copy also.
4. Special committee for unfair means; & Cameras presence in all room
5. Remedial lectures and doubts solving sessions are conducted before exams.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes (POs) and Course Outcomes (COs) are adopted for all programmes offered by the institution in accordance with "University of Mumbai" guidelines. Learning outcomes form an integral part of college vision, mission and objectives. Even though different programs will produce students with different fields of knowledge, the ultimate goal of education is to train our students to be globally competitive and

socially responsible and good citizens. For certain programmes, the University in the prescribed syllabi states POs/COs or objectives which deal with the need of the course and expected outcomes. These syllabi are available to all stakeholders at the University website, College website and Departments. This helps those seeking admission into College to enrol for a specific programme by identifying the details of the programme. Apart from the detailed description of the programmes outlined in the prospectus for admission in the college website, the candidates can view the profile of the respective departments and the program outcomes for the programme of their choice. The syllabus for the programme along with programme outcomes and course outcomes are stated under each department webpage.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1) Results are analysed by each department of college. All results from Semester I to Semester VI are analysed, a list of top rankers prepared and displayed on student's notice boards and principal & vice principal are reported about the same.

2).Visit with the students to places such as BSE ,NSDL & RBI .

3)Participation in inter - level and intra- level in various competitions such as case study competition, debates and group discussions.

4) Participation by students in national as well as international conferences and presentation of research papers.

5)Presentations in various subjects to enhance their presentation and research skills.

6) Organizing certificate courses to suit their courses; thereby adding value to their course.

7) Inviting industry experts to deliver lectures on various

subjects to throw light on practical approach towards subject/s.

8) Insisting on atleast 2 internships before completing their under graduate course.

9) Providing continuous guidance to all TY students during their project work in Semester VI

10) Inviting companies to the campus for Pre-Placement talks; preparing students for facing interviews and preparing their updated CV.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1099

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://lalacollege.edu.in/igac/student-satisfaction-survey/220>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has always emphasized on creating conducive environment to promote academic endeavors and encourage research pursuits of its staff and students. College has a well-organized research center under University of Mumbai with four senior professors as the research guides under whom in the current year five research scholars have registered for Ph.D.

In 2021-22 College organized National and International conferences and workshops on online mode in areas of research, IPR, Entrepreneurship and Innovative practices.

College has a well-equipped library resources which has more than 40,000 books and 60 journals (national and international) on subscribed enlist database. Library operates from 7.30am - 6.30pm. Library provides training on digitization for students to enable the access the e-resources available and cope up with changing technology.

Under the dynamic Entrepreneurship Development Cell of our college, students participated in 16th intercollegiate Avishkar Research Conventions organized by University of Mumbai in 2021-22 and bagged the first rank for the research proposal titled "Do some Drastic to Cut the Plastic: A Sustainable Entrepreneurial Model. Also many startups project which were started in 2018-19 are continuing coming up with the students giving innovative and creative ideas and products.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

39

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>In A.Y 2021-22 Extension activities related to save environment like, no plastic drive campaign, tree plantation drive Swachh Bharat Abhiyan , social responsibility like Blood donation drive, voting awareness program, community development program like help to NGO children as a volunteers, road safety awareness programs, Covid awareness and Covid precaution drive have been carried out.</p> <p>The aims and objectives of the programs are to inculcate the feeling of responsibility towards the protection of environment, social responsibility towards community in the student.</p> <p>Through the different program we try to sensitize our students towards socio-cultural realities and guide them to help needy people. Like our units collaborate with NGO and try to help the poor children.</p> <p>Our units organize free health check-up camp for poor people .During this academic session inspite of covid problem we could manage various extension activities for helping the society like Covid precaution awareness program, free Covid vaccination drive, Beach cleaning drive, NGO visit on children's day, distribution of food packets to the workers .</p> <p>Through all these activities we make our students as responsible citizen of our country and also to make them aware about their duties towards community, environment and country like beach cleaning, blood donation.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

69

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

952

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Lala Lajpatrai Memorial Trust was formed in 1959 on the eve of the Birth Centenary Celebration of the Late Lala Lajpatrai .The actual establishment of the college was made possible due to the allotment of valuable piece of land measuring about 26,000 Sq. ft on a fairly nominal rent by the Government of Maharashtra. In total there are 3756 students receiving education in the institution. There are 28 classrooms well equipped with all the basic amenities, as well as high-tech teaching modalities. Each class has a white board, Projector, Air conditioner, requisite electricity and some class also have Wi-Fi facilities. There are 3 IT labs. College has total of 171 and 24 laptops out of which 92 computers for students, library also has 8 computers for the students. The institution has an efficient Lab Server Room, Incubation Centre and Cap Room. The college has a fully AC auditorium .The college has various other statutory bodies like Ladies Common Room, Teacher's Common Room, Elevators, Examination Room, Rotaract Club, Health Care Facilities, Safe drinking-water facilities, Library, clean washroom facilities on each floor, Sanitary Napkin Machines, First-Aid and Health care, Canteen, Photocopier, CCTV Surveillance Units, LAN connection spread all over the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Gymkhana:The College has a well-equipped Gymkhana that occupies the area 15*24 sq. ft. That is 360 sq. ft. that caters to the needs of the students in indoor criteria.

Outdoor Games: The Annual Sports Meet of the institute is conducted in reputed grounds of South Mumbai and in University Ground,

Cultural Activities: Culture activities carried on in college auditorium with 650 sitting capacity.

Yoga Centre: All yoga sessions are held in Audi foyer

Counselling Room:A counselling room admeasuring 100 square feet is available for students' on third floor of the college.

NSS Room:A room measuring 425 square feet is allocated for NSS unit of the college

Indoor games (Stilt Area and Quadrangle):Stilt area of appx 3,000 square feet and a quadrangle of appx 5,000 square feet are available to play indoor sports.

Canteen:Canteen having area of 730 sq. fits. Is situated at Ground floor of the College.

Medical Centre: The College has medical centre on 3rd floor.

Auditorium and Green Room: The College has 650 capacity state of art auditorium with audi foyer.

Central Bank:A branch of CBI is present within the college premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11,61,017

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is located on second floor with latest ICT and good ambience for study. It is equipped with 100 seating capacity with fully air-conditioned and spacious Reading Room. All computers are connected with internet and LAN. It has a separate 'UGC Resource Centre' with provision of 05 workstations to access the e-resources and e-databases.

Library is using 'Web Centric SOUL 3.0' Integrated Library Management Software with 14 clients. Library automation was started with the Desktop Server and SOUL software version 1.0 as early as in 2004 and started creating database of library holdings.

At present library is providing access to different resources through its website. The QR codes for the question papers, syllabus, e-books and other useful library resources are displayed in the library. This QR code library service has become environmental friendly service and a step towards Green Library.

The e-resources access is provided through NList database. Thousands of full text e-journals are available through NList subscription of INFLIBNET. Access to e- Shodh Sindhu and Shodh Ganga membership is available through UGC-INFLIBNET NList.

The Library uses 'CALIBRE' e-book management software to manage and retrieve e-books in college campus. It also provide e-services through library website and blog.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://lalalibrary.weebly.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.229

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The various aspects taken into consideration while upgrading requires hardware update, addition of terminals, addition of bandwidth, replacement by high-capacity cables (CAT 6 cable for internal LAN and OFC for longer distance), the alternative of a substitute service provider, generator facility for providing continuous power supply, etc. The WIFI has been upgraded to 100 mpbs in all classrooms. The infrastructure of the college has a total number of 171 computers and 24 laptops. The configuration of machines in departments like Information Technology (IT) as per the criteria of university curriculum are upgraded whenever required. As per the latest records all the machines have top notch configuration services like 13 Processor, 8/16__ GB RAM, 500 GB HB. All the terminals are networked by utilizing 24 port switch, D Link router. All computers in the infrastructure have software that are Windows based. The digitalization at all levels have gained momentum which has resulted in generating greater outputs at academic and as well administrative departments. Library is using 'Web Centric SOUL 3.0' Integrated Library Management Software with 14 clients attached to it. This is one of the latest web-centric Library Management Software, incorporating latest technologies that enables library to Serve

its users more efficiently

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

194

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,13,56,452

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A log book to maintain and register the details of the person utilising the resources and the services of the particular facility is maintained on a daily basis . It is also signed by the person registering for usage of the facility. This ensures the responsibility and accountability towards the required entities in the particular resource room. For maintenance or concerns of any nature , the protocol established is of writing a letter detailing the concerns. It is then sent to the office undersigned by theincharge and from there and it is taken forward to the concerned department of maintenance with a follow up too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

35

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

48

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1095

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1095

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

101	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
105	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
15	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File
5.3 - Student Participation and Activities	

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To facilitate the holistic development and progression, students are involved in various administrative, co-curricular and extracurricular activities. Students Council and Cultural Committee gives an opportunity to develop leadership qualities by organizing activities like Sea Town Fest, B.Com Week and Talent Day (PRISM). Students of the Self-Finance courses organize and participate in various intra and intercollegiate events. There are student representatives in the IQAC of the college. Students are involved in various community service activities through N.S.S, DLLE and Rotaract Club. This helps the students to develop Team Spirit, Sensitivity and become responsible citizens. The Entrepreneurship Development Cell (EDC) develops the spirit of entrepreneurship among the students through activities such as Inventure and E-Mela. The college Magazine committee has student representatives which helps to bring out their writing skills and artistic expression. Women Development Cell (WDC) members organize various activities on gender sensitization awareness and social issues. Student representatives of Marathi Vangmay Mandal also organize various activities to promote and develop Marathi language and literature. Students of the college participate and excel at various sports events organized at the college, inter-

college, inter-University, State and National levels. Student representatives are also involved in organizing Workshops, Seminars and Conferences in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Covid Pandemic was Still going on. So not many activities could be held offline. Infact be started most activities offline form June 2022. some Alumni who have their own businesses sent us emails to give internships of work from home, and also jobs after graduation. Our Rotract Club held online get together with Alumni where past Presidents and others came together to talk about old times. Rotract Alumni also attended online Installation of the club and Astitva, a Talent show for the Deaf, Dumb and Blind also held online by the club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission statements are the guiding spirit of the leadership hierarchy depicted by the operational aspect of the college. The management has always strived to ensure that the staff members at all levels are given complete freedom to hone their leadership skills and put them into use in day-to-day operations. The college management has shown its intentions to live up to its mission statement of being environmentally conscious and aware by undertaking several green initiatives like setting up a rain-water harvesting system, installation of a bio-waste handling system, installation of solar panels for green energy, e-waste handling system, etc. The college management has always involved all stakeholders in the decision-making and planning process and various committees such as general management committee of the controlling trust, the college development committee, etc have given due representation to all voices.

The institutional vision and mission statements have been developed with great care and concern - the sub-conscious guidelines therefrom flow downwards automatically, acting as channelizing forces whereby all in leadership hierarchy get the positive benefits of keeping in tune with the streams of vision and mission that percolate down from the top to the bottom.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college management strongly believes that participative management is the hallmark of a good institution and strongly practices the same in its regular functioning. The year 2022 being the golden jubilee foundation year of the college, the trustees and management held extensive consultative meetings to take the collective opinion of all stakeholders to plan the celebrations for the golden jubilee year. The staff members at all levels were asked to contribute ideas for making the celebrations special and commemorative and as an incentive, a special prize was given for the best idea and accordingly the entire year long celebrations were collectively decided by consensus. This goes a long way in reflecting the participative management policy of the college.

Another practice which depicts the decentralization being practiced is the freedom given to all the departments to organize various academic and educative seminars, workshops, symposiums, etc at their own level, keeping within the overall boundaries specified by the annual academic calendar made at the beginning of each academic year. This gives complete flexibility to the various departments and also ensures a good range of diversity in the kinds of programs which are held for the benefit of student population.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective Plan 2021-2025 has been approved by the College Development Committee (CDC) in its meeting held on 27th August

2022 at 12 pm in the college. The perspective plan is a comprehensive plan. to be achieved over a period of the next five years through benchmarking technique. The following is an extract of the same contemplated to be achieved during 2022-2023.

Sr. No.

Proposed Plan of Action

Benchmarking

1.

NAAC Reaccreditation (Fourth Cycle)

The College proposes to complete its accreditation process during the year 2022-2023.

2022-2023

1.

Seeking Autonomy

The college proposes to apply for autonomy on completion of the accreditation process.

2022-2023

1.

Permission for PhD in Accountancy in the College Research Centre:

The college is an approved research Centre for specialization in Trade and Transport and Business Policy and Administration. The college intends to apply for research Centre in Accountancy.

2022-2023

1.

Increase in the number of seats for the research centre:

The college intends to increase the number of seats in commerce subject for the benefit of students.

2022-2023

1.

Increase in the number of PhD guides for the research centre:

The college intends to increase the number of approved PhD guides.

2022-2023

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well diversified and well established managerial and supervisory mechanism which adequately looks into various aspects concerning the college administration and management. The college functions under the Lala Lajpatrai Memorial Trust and the Chairmen and trustees actively monitor the day to day functioning of college and its activities via appropriate delegation. The CDC is highly active and functions as a promotional body looking into all spheres to ensure allround holistic development of the college. It is the main policy making and guiding body which looks into various procedures, rules and regulations as well as greivances redressal at the managerial level. The college also has a dynamic, active and functioning IQAC which looks after and gives direction towards inculacating and maintaining quality initiatives in the academic programs and also in the day to day administrator initiative taken by the faculty and managerial staff. The college also has healthy and strong functioning Anti-ragging and Woman's Development Cell which ensures that any grievances in respect of students incidence or any kind of disrespect or harrasement shown towards ladies in the college campus to enable them to carry forward those virtues in their personal lives outside the campus as well.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare of the teaching and non-teaching staff of the college is taken care of on different fronts like finance, research, physical and mental health, appreciation and recognition, etc. Registration fees for attending the seminar/workshop/paper presentation are reimbursed on presentation of receipt for the same to the teaching faculty. General Provident Fund accounts of some of the temporary teachers who have been working in the college are opened and settled. Registration fees for attending the seminar/workshop/paper presentation are reimbursed on presentation of receipt for the same to the non- teaching faculty. An amount of Rs 1,00,000 Medical insurance is provided for self financed staff members. Loan facility for non-teaching staff is available with an upper cap of Rs. 25,000/- per staff member. General Provident Fund accounts of the temporary teachers who have been working in the college are opened and settled. The college conducts workshops on API for teaching staff. Necessary

infrastructure facilities is provided to teachers for research activities. Advance payment of salary is done if the salary grants are delayed for long period. Diwali Bonus is given to non-teaching staff-members of Senior College. Umbrella & Rain coats are given to non-teaching staff members during rainy season.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

28

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College follows the rules and regulations for career advancement scheme laid down by the Mumbai university from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit aims at ensuring financial discipline and transparency essential for the smooth running of the institution. It is also crucial for the fulfilments of requisites notified by the University and Joint Director's office. Since our college is one among the umbrella of institutions under the Lala lajpatrai Education Trust, balance sheet and budget inputs are also prepared and provided as per the management requirements. Thus, the financial mechanism of the college requires preparation and audit of institution level budget balance sheet, campus level Trust balance sheet budget, cash balance sheet and audited grants statement also encompass the financial mechanism. Each and every financial transaction is carried out under the supervision of head of the institution. Receipts are given for each and every transaction irrespective of volume of transaction. Similarly every voucher is supported by valid document wherever applicable. The institution has a mechanism for internal and external audit. We have both internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Qualified Internal Auditors from external resources have been appointed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.44

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the college budget.
- The institutional budget includes recurring expenses.
- It includes planned expenses.
- The budget is scrutinized and approved by the top management and Governing Council.
- Accounts department and Purchase department monitor whether expenses are exceeding budget provision.
- Statutory auditors are also appointed who certify the financial statements in every year.

Optimal utilization of resources

- The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- Grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular, extra-curricular activities, parent- teacher

meetings.

- The college infrastructure is utilized as an examination center.
- Library functions beyond the college hours for the benefit of students, faculty, and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Activity: - Clean Campus - Green Campus initiative taken by IQAC

With growing environmental consciousness, the college and students also need to do their bit for contributing to the same. On the same lines, the IQAC department initiated a campaign of Clean Campus - Green Campus whereby behavioral guidelines were issued to all to be followed while in the college campus and also a special group of volunteers were appointed from the student community to ensure that the rules are not broken. The aim was to maintain a clean campus and planting trees, shrubs, etc to make it environmentally friendly

2. Activity: - Wifi Enabled Campus

In keeping with the modern times and as a mandatory requirement for students and faculties alike, IQAC department took the initiative of making the entire college campus wife enabled with 100 MBPS wifi speed. Taking the cue, the college library has put QR codes on all reading material and which is now available by scanning the codes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) IQAC periodically reviews and analyzes the yearly results of various streams & identifies the weak learners for special coaching:

IQAC department annually analyzes the final results of the various streams and by systematic student-wise analysis, a segregation is done between students who are consistent in their performance & students who are showing weakness in some areas of their respective subjects. Having identified the students, the students are brought to the notice of the coordinator and accordingly these students are subjected to extra coaching if required and special doubt clearing sessions to enable them to tide over the subjects they find difficult to comprehend.

2) IQAC ensures the preparation & implementation of Academic Calendar:

In order to ensure that the teaching faculties and the student learners are all abreast of what is planned throughout the academic year in a timely manner so as to achieve maximum productivity during the academic year, IQAC, in consultation with the various departments chalks out a yearly academic calendar whereby proper timelines & activities planned are elaborately mentioned and which act a guide for implementation by the various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

C. Any 2 of the above

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Under Gender Equity Promotion Program the following events/activities were organized by the college:

- A Webinar on Financial Schemes for Women Entrepreneurs was organized on 16th July, 2021.
- An Online National Level Quiz Competition 'Splendor' - The spirit of Equality was organized on 26th August, 2021.
- The International Women's Day was celebrated on 8/3/2022. Women achievers were felicitated and a Cultural program was organized for all - students, teaching and non-teaching staff.
- A Webinar on "Happiness through work - life balance" was organized on 7th September, 2021.
- An online Certificate course on Canva dated 28th & 29th September, 2021 - Module 1; 26th October, 2021; 6th & 7th December, 2021 to enhance employability of Female Students.
- WDC jointly with DLLE unit organized a webinar on "Financial Awareness under Social Inclusion" dated 30th October, 2021.
- WDC jointly with DLLE unit of Lala Lajpatrai college in

collaboration with Girl Power Talk organized an online national webinar on Equality-The right balance of rights dated 27th December, 2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/16lOH8J_2W72SZMmB97UHBAmwylreUmWJ/edit?usp=sharing&oid=108887650639596508974&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following practice is carried out in our college to manage the same: 1} Dry Waste -The dry waste from the college (old newspapers, student's assignments etc.) is collected and handed over to the NGO with whom we have signed an MoU for recycling after regular intervals. In return of the dry paper waste, we get note-pads made from recycled paper (40% of the monetary benefit is contributed towards the welfare and betterments of women ragpickers).

2} Electronic Waste- Electronic waste generated from college is collected separately in an electronic bin installed in the computer lab. At regular intervals the e-waste is handed over to

MPCB/CPCB approved Eco-friend industries.

3} Wet Waste-Everyday approximately about 50 kg of wet (organic) waste is generated from the college/college canteen. This wet waste is converted into Compost in the Compost Pit and Compost Tumblers. The Compost thus created is used in the college garden / lawn and potted plants. We also provide it to the BMC Garden near our college. It is even sold off to the staff members. The whole process of compositing is solely managed by the NSS volunteers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In our college through different curricular, co-curricular activities and festivals we promote regional, cultural and linguistic harmony. 1. Punjabi Association is a very active vibrant body that introduces us not only to Sikhism, its values and ideals, it also has Kirtan sessions on Satsang based on Gurbani, visits are organised to Gurdwaras to introduce our students and staff to the nuances of Sikhism and management of the Gurdwara. A Punjabi language learning class/lecture session is organised from time to time to those who want to learn this language and master it. It is conducted free of cost.

2. We have equally vibrant Marathi Vangmay Mandal conducts various academic, cultural and other activities to promote Marathi Arts, culture, Literature and aesthetics. On 27th of February, every year Marathi Bhasha Diwas is celebrated in our college and so is Chhatrapati Shivaji Maharaj Jayanti.

3. Our college under the banner of SANKALP Intercollegiate District / University Level Socio-Cultural Fest - SANKALPNSS Unit, every year organise an Intercollegiate District level / University Level Socio-cultural Fest - SANKALP based on various themes of social concern since the year 2016-17.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Various National and International Days are observed by garlanding the photograph and celebrated by organizing different activities and lectures in the college.
- Every year we celebrate our Constitution Day on 29th November whereby both staff and students read the preamble of the constitution and take the pledge to abide by the Constitution and respect its ideals and institution.
- To show our highest respect to our national flag and to commemorate the noble ideals which inspired our national struggle for freedom we celebrate 15th August, the Independence Day and 26th January, the Republic Day every year in our college premises by hoisting national flag.
- At Institutional level every year Lala Lajpatrai Memorial Lecture is organized whereby renowned scholars and intellectuals are invited to give lectures on the current socio-economic, political and cultural issues.
- The College organizes lectures, sessions and workshops from time to time on value education and ethics to enlighten our students on the same.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/drive/folders/1rS6p3kWHDqQREQhoPhCxYab2vaBMGZ1n?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

B. Any 3 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates and observes International, National days including its own Institutional days. International days like Teacher's day are celebrated in the college. At National level college commemorates with honor a list of days respecting their contribution of various great Indian personalities like Netaji Subhas Chandra Bose, Savitrabai Phule, Jyotiba Phule, B. R. Ambedkar, Tukdoji Maharaj, Bisveswraya , Lokmanya Bal Gangadhar Tilak, Mahatma Gandhi, Dr. A. P. J. Abdul Kalam, and many more. At College level we organize Lala Lajpatrai Memorial Lecture every year in his honour on his Birth Anniversary Day as our college is named after him (Lala Lajpatrai College). Both on such occasions of his Birth and Death Anniversaries, his statue is garlanded and Scholars of high eminence and repute are invited to deliver talks to enlighten people on his contribution and service to his country and countrymen. Martyr's Day too is organised in honour of all those Martyrs/Shahids who have sacrificed their lives for the country. In academic year 2020-21 altogether 8 different national and international days including the Birth and Death Anniversary of four National Leaders and Heros were observed and commemorated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Rain Water Harvesting in the college that benefits the nearby and local communities.

We at Lala Lajpatrai College have started Rain Water Harvesting in 2020. This Rain Water Harvesting was incepted in our college with an objective to save the rain water from being getting wasted so that the demand for water can be met through the ground water.

With the available rainwater of 4347000 litres during monsoon where the water requirement for 3200 people for various purposes is 208000 litres there every day 208000 litres can be fulfilled by Rainwater Harvesting alone for flush water.

Learner Centric Environment for The Holistic Development of Our Students:

- We have various short-term courses like Chinese Language, Spanish Language and various vocational courses from Taxation Procedure, Tourism Management, Principles and Practices of Insurance, E-Commerce, etc. These courses not only enhances the skills but also fetches good job along with providing an edge to thier CV.
- Our college also organizes a seven Day Residential Camp under NSS to sensitize studentson the Social Connect.
- It caters to their social needs under which they participate in the various activities contributing their selfless physical labor for the betterment of the society.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Foreign Collaboration is our Institutional Distinctiveness under which we have German Exchange Program and Academic Collaboration with DPU University, Thailand. Last year owing to Covid-19 pandemic, on 30th of March, 2020-21 our college (Lala Lajpatrai College of Commerce and Economics) had organised an International Conference in collaboration with DPU University, Thailand on the topic Opportunity in Adversity - the New Global Success Mantra over the Zoom Platform. Speakers and intellectuals across the disciplines and fields shared their expert opinion and views on the theme of the Seminar. More than 40 research papers were received of which around 25 papers were presented live on the virtual platform. There were 5 teams from DPU, Thailand who also presented their research papers live.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. College plans to increase seats in Ph.D in the subject of commerce.
2. To enroll more Ph.D guides in the subject of Commerce.
3. To start Ph.D in the subject of Accountancy.
4. To apply for NAAC 4th Cycle.
5. To have industry academia collaboration.
6. To have international conference in a foreign country.

7. To have more outreach programmes.

8. To boost research culture among student and teacher community through active participation in conferences and seminars, FDPs and research conventions.

9. To give services to students to access question papers, syllabus through digitalization (use of QR Code).

10. To add more E-Books.

11. Planning to digitalise marathi language books.

12. To upgrade and augment college infrastructure .

NAAC