YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution   LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS

- Name of the Head of the institution   Dr. Neelam Arora

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   2223548240

- Mobile no   9869140130

- Registered e-mail   principal.llc@gmail.com

- Alternate e-mail   neelam.arora@lalacollege.edu.in

- Address   Lala Lajpatrai Marg, Mahalaxmi

- City/Town   Mumbai

- State/UT   Maharashtra

- Pin Code   400034

2. Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **University of Mumbai**

- Name of the IQAC Coordinator   **Dr. Vinay Pandit**

- Phone No.   **2223548241**

- Alternate phone No.   **2223548240**

- Mobile   **9821992197**

- IQAC e-mail address   **principal@lalacollege.edu.in**

- Alternate Email address   **drvinaypandit@lalacollege.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.lalacollege.edu.in/assets/AdminAssests/Files/UploadPdf/1624025557_0.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.lalacollege.edu.in/assets/AdminAssests/Files/UploadPdf/1624857489_0.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Three Star**	**00**	**2000**	**17/04/2000**	**16/04/2005**
Cycle 2	**B++**	**00**	**2007**	**01/03/2007**	**29/02/2012**
Cycle 3	**A**	**3.01**	**2015**	**14/09/2015**	**13/09/2020**

6.Date of Establishment of IQAC   **30/06/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest   **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year   **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has been instrumental in reframing the teaching learning process by making the significant contribution during covid-lockdown by conducting programs on MOODLE E- Learning Management System, Utility of Google form and usage of ZOOM platform

IQAC's contribution was enormous by conducting programs relating to stress during Pandemic, so that teachers, students can have a stress-free environment.

IQAC has taken a strong step towards contributing towards society by conducting social initiative and Holistic Development programs. Thus, sensitizing students for their holistic development.

IQAC has conducted many initiatives for their career enhancement.

IQAC has been instrumental in conducting Financial Literacy programs for students during pandemic and making them aware about the opportunities post pandemic.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Promote E Learning for stake holders	Quality Initiative to Unveil the usage of Google form on 18th November 2020
To conduct programs relating to stress during Pandemic, so that teachers, students can have a stress-free environment.	Webinar on Stress Free Preparation of Competitive Exam was held on 27th March 2021.
To plan programs regarding Career opportunities	Workshop on A step towards releasing stress from 1st - 15th March 2021.
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To have workshop on Financial Literacy for students	Workshop on Campus to Career on 21st Jan 2021.
To have Social initiative and Holistic Development for the students	Workshop on Critical Analysis of Competitive Exam-A Roadway Map for Students Future from 21st March - 30th March 2021
To plan programs relating to Entrepreneurship	Workshop on "Online Psychometric Test & Career on 16th January, 2021.
To plan women Development Program to strengthen and aware women.	Workshop on Off - Beat Career Opportunities in Pathway towards Career in Beauty Industry & Careers in Interior Design on 9th February, 2021 and 10th February, 2021.
Nil	Workshop on IPR was organized on 30th November 2020
Nil	Webinar on Mutual Funds was organized on 12th September 2020.
Nil	Webinar on "Equity & Mutual funds was organized on 28th

	October 2020.
Nil	Social initiative -Masks & Sanitizers Distribution by Students on 12th November 2020
Nil	Social initiative -Peer Teaching from 10th - 17th October 2020.
Nil	Social initiative -Food Distribution from 1st - 30th September 2020.
Nil	Social initiative -Cloth & Cloth Bag Distribution on 14th November 2020.
Nil	Social initiative -Awareness on Covid-19 on 10th November 2020.
Nil	Workshop on Entrepreneurship skills Ennovent 2021 on 1st March and 2nd March, 2021
Nil	Webinar on Career in Management - India and abroad on 29th January 2021.
Nil	Webinar on Self-empowerment on 8th March 2021
Nil	Workshop on Self-defense Workshop on 29th January 2021

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	12/10/2021

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**LALA LAJPATRAI COLLEGE OF COMMERCE AND ECONOMICS**
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• Type of Institution	**Co-education**
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9.No. of IQAC meetings held during the year	3	
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13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	12/10/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	20/01/2020

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	345

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	3628

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**338**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1103**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**37**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**18**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**31**

4.2 Total expenditure excluding salary during the year (INR in lakhs)	**17,68,944**

4.3 Total number of computers on campus for academic purposes	**194**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For effective implementation of the curriculum faculty members at the beginning of the academic year prepare a soft copy of 'Teaching plan'. These teaching plan are a reflection of the teaching time required for each module of the syllabus. Every year college faculties are provided with time tables. Seminars and project work including report writing and presentation are incorporated in the curriculum. College also conducts various online workshops. Frequently many guest lectures are organised wherein industry expert share their knowledge with the students. Online assignments are given to students to improve their writing skills and help them to perform better in the exam. Periodically class test are taken to review the knowledge and performance of the students. To inculcate leadership qualities among students number of online management festival are held in the college. The college has resourceful library where students can access books and magazines. The library has digitalized old question papers and syllabus copies. QR code is put up on every floor where staff and students can access question paper. The various heads of department in the college hold periodical departmental meeting to review the completion of the portion of each subject. Department also organise various co-curricular activities.

File Description	Documents
Upload relevant supporting document	[View File](View_File)
Link for Additional information	https://docs.google.com/document/d/1ppoZUcArE9i3OzFCvFSrEyYuzSytmj1I/edit#heading=h.qjdgxs

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, Institution adheres to the academiccalendar. For CIE view exam records.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.lalacollege.edu.in/assets/AdminAssests/Files/UploadPdf/1624857489_0.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

169

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Lala Lajpatrai College emphasis on holistic development of a student. Keeping in view all the parameters like ethical behavior in professional field, imbibing gender sensitivity in the students and practicing good human values along with being sensitive and considerate to environmental issues and having a constraint of being affiliate to university of Mumbai the curriculum addresses many of these issues. To support the above mentioned points; in 1.3.1, in two of the self-financed courses – Bachelor in Management Studies (BMS) and Bachelor in Banking and Insurance (B.B.I) in one semester a subject focuses on ethical issues. The curriculum is designed for 60 lectures and entire 50 hrs. are dedicated. To instill human values, values related to environment and sustainability, and gender sensitization, gender inequality; and to make various issues related to women sensitivity; Foundation course as a subject is introduced to the students across all streams of self – financed courses and again the

curriculum is designed for 60 lectures. Like gender sensitivity, being aware and being sensitive towards global environment has become the need of the hour. In one of the semester (Sem – III) students learn Environmental & Sustainability in the subject Environmental studies.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2272

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://drive.google.com/drive/folders/1rVBDkGxtbzPD0ogtf9CQYKwqcE9zswUS?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3628

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

45

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution evaluates the learning levels of students post the admission process by adopting & adapting online modes of innovative teaching learning process through case study analysis, Online Internship Programmes, pictorial study and participation of student community at various innovative workshops. With the changing paradigm shift in the educational environment – from offline to online instructional deliveries; students are assessed at different levels may it be a slow learner or an active learner. Students are further groomed for Avishkar Research Convention, University Youth Festival, National Seminars, Virtual Entrepreneurship Mela etc. They are not only made academic oriented but also sensitized with a strong drive towards societal needs through our active NSS, DLLE & Rotaract Wings.

1. **Activities of Slow Learners**

   - **Virtual Language & Mathematics Tutorial lectures with a batch size of 30 Students.**
   - **Virtual Lectures Adopting Low - Order Thinking Skills.**
   - **Boosting Entrepreneurial Skills for initiating Virtual Startups with zero capital cost.**

1. **Activities of Advanced Learners**

- **Virtual Library Aids**
- **Performance Monitoring through continuous Mentor- Mentee sessions with mentors adopting High Order Thinking Skills.**
- **Participation in International or National Seminars, Avishkar Research Conventions, Youth Parliament etc.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3628	**37**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college, being affiliated to University of Mumbai, broadly follows the curriculum prescribed by the University. Within that, the college has adopted practices to ensure that the best learning experiences are imparted to the students. Interest, welfare and requirements of Student are kept at the center of any activity planned and executed in the college.

To provide students with first hand learning experiences, Internships, study tours and field visits are an integral part of the curricular activities. In order to develop scientific temper and decision making among our students, the institute lays utmost emphasize on research work and study by means of assigning project work and motivating students to participate in inter-college research based competitions and conferences.

The college also has a number of cells and committees set up and every stream organizes its annual fest which is a mix of

curricular, co-curricular and cultural activities in which students take lead right from planning, execution, managing financial aspects and reporting of the events. Through these motivate we students and provide them with opportunities to participate, learn and grow in every aspect of life, may it be personal grooming, learning professional skills and socializing.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has the access to best of the technology for enhancing teaching learning experiences, and utmost effort is made by the institution to impart the same to its students.

We have three computer labs with over 100 computers, high speed internet and Wi-Fi in the campus, smart boards and projectors installed in the classrooms. The college library provides fully computerized service. The college also has a virtual classroom set up.

This year being and extra ordinary one, going online was the norm and in that our college has set an e.g by not letting the physical restrictions hamper our activities and learning. The faculties were provided with the required tools and training for conducting the lectures on platforms such as Google Meet, ZOOM and WebEx and also for managing LMS. Students were provided with e-notes for every module.The college has a licensedWebEx package for all its faculties, both full-time and visiting. We have also developed our classes on MOODLE. Some faculties are also using Google Classroom. Every information is displayed on our college website and respective class WhatsApp Groups for quick access. The college has its YouTube channel which is used for broadcasting public events, conferences, webinars, etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

459

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an indispensable pillar in an educational system.

The institute believes in implementation of a transparent mechanism in internal and external evaluation.

The internal evaluation is planned, conducted, evaluated and processed at the institute in a systematic manner, as specified in academic calendar.

The adherence to the academic calendar is mandatory for internal evaluation.

Students are made aware of the dates and the mechanism in which they are going to be evaluated for the internal evaluation.

To make the system more robust the teachers, paper setting and

paper evaluation is well planned in a controlled and timely manner. A time period is given to the teachers for evaluation within which they have to carry out the assessment.

There is an examination committee, which plans all the exams according to the parameters. It is a documented process.

After every exam, the internal evaluation is analyzed and is forwarded to respected teachers to understand the slow learners and further take remedial action by conducting tutorial classes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute is affiliated to University of Mumbai. The institute runs under the university guidelines, rules and regulations with respect to the grievances reported and to be dealt with.

However, this internal examination grievances are dealt with at the institute itself.

Based on university guidelines, the institute initiates a detailed process where student would be in position to raise queries, and the institute be in a position to answer these queries and close the grievance.

The grievance needs to be attended within a stipulated period and in the last few years, on an average, x numbers of grievances have been raised for internal evaluation which itself is testimonial of the robust mechanism of the internal evaluation at the institute.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute has adapted the outcome based education. It became imperative for the institute and for the faculty to articulate the programme outcomes and the course outcomes. The University of Mumbai however states the course outcomes in the syllabus. The faculty within the institute goes through in-detail and modify the course outcomes in relation to teaching and to the learning process adapted in the institute. These programme outcomes and the course outcomes have been published in strategic locations, in the brochures and the admission handouts in the institute. It is also displayed on the website. It is made aware to the students during the orientation programme to mould students into the outcome based education. Before starting of every course the faculty members do explain the objectives and the outcomes of every course to the students. And to be more clear with the ideology of the programme outcomes and the course outcomes faculty members attend certain faculty development workshop on the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1) Results are analysed by each department of college. All results from Semester I to Semester VI are analysed, a list of top rankers prepared and displayed on student's notice boards and principal & vice principal are reported about the same.

2) Visiting with students to places such as BSE , NSDL&RBI .

3) Participating in inter – level and intra- level in various competitions such as case study competition, debates and group discussions.

4) Participation by students in national as well as international conferences and presentation of research papers.

5)Presentations in various subjects to enhance their presentation and research skills.

6) Organizing certificate courses to suit their courses; thereby adding value to their course.

7) Taking students for industrial visits at national as well as international level.

8)Inviting industry experts to deliver lectures on various subjects to throw light on practical approach towards subject/s.

9) Insisting on atleast 2 internships before completing their under graduate course.

10) Providing continuous guidance to all TY students during their project work in Semester VI

11) Inviting companies to the campus for Pre-Placement talks; preparing students for facing interviews and preparing their updated CV.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2129

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

http://lalacollege.edu.in/iqac/student-satisfaction-survey/220

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.25

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Key resources of research eco system of an academic institution are its faculty, doctoral students, post graduate students and research associates whereas the key facilitators are the research guides, administrative personnel and infrastructural resources.

Over the years college has taken many initiatives to foster and promote the research culture among all the stakeholders given under following points:

1. College has a well-organized research center under University of Mumbai through which faculty members and post graduate students are provided with all the necessary facilities to pursue their doctoral degrees and research related work. Three senior professors are the research guides under whom several post graduate students are pursuing their doctoral degrees.
2. Faculty members are encouraged to attend seminars and conferences and contribute research papers and books in the UGC listed journals both at national and international level. College provides financial assistance for the same.
3. College has been organizing seminars, conferences and workshops at the national and international level, both online and offline forums on areas of research, IPR, Entrepreneurship and Innovative practices.
4. To facilitate the research culture and enhance the creative and innovative instincts of both the students and staff, college has a well-equipped library resources which has more than 40,000 books and 60 journals (national and international) on subscribed enlist database. Library operates from 7.30am – 6.30pm. Library provides training on

digitization for students to enable the access the e-resources available and cope up with changing technology.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension units of the college are involved in organizing several programmes on community welfare and taken various measures to sensitize the students on prevailing social problems and inculcating a sense of civic consciousness and responsibility as to how they can contribute towards betterment of underprivileged sections. The Extensionunits organizedsocio-cultural fest in 2020-21. The aim of thisfestwasnot only to create awareness among extension students but also to provide them platform to underpriviledged children of variousNGO's to showcase their hidden talent through various creative performances. 1} The Extension Unit also conducted the community development program through distributing Ration Kits to the Tribal Families of the adopted village Mahuli. 2} Blood Donation Drive was organized at 5 places of Maharastra including (Ratnagir, Mumbai).

3} As a Green Initiative Van mahotsav Plantation Drive was

conducted and approx 25 Sapplings were planted in differnet areas of Mumbai.

4} Online Webinar on Role of Youth in Nation Building was organized on NSS foundation day in order to emphasis on the contribution of India's Youth in times to come towards countries growth.

5} Webinar on Renewable Energy Resources was organizedto create awarness about alternative sources of energy forcleanenvironment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

13

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3626

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Lala Lajpatrai Memorial Trust was formed in 1959 to work primarily in education sector andour late Prime Minister Shri Lal Bahadur Shastristartedthisinstitution of higher education. The collegeis at Haji Ali and is affiliated to the University of Mumbai.

3432 students receiveeducation in the instituition.26 classrooms supportall the basic amenities &high-tech teaching modalities.white board, Projector, Air conditioner,Wifi facilities.The3 IT labs supportself-financed courses with 92 computers for students, 174 computers and 20 laptops

The student computer ratio for the current year is 37.30. College libraryhas 8 computers for students &QR code is available for more functionalities bystudents.

Lab Server Room, Incubation Centre and Cap Room along withfully AC auditorium for inter-college events,Conferences, Symposiums and many National to International level events and activities is used byall stakeholders.

The college has various other statutory bodies like Ladies Common Room, Teacher's Common Room, Elevators, Examination Room, Rotaract Club, Health Care Facilities, Safe drinking-water facilities, Library, clean washroom facilities on each floor, Sanitary Napkin Machines, First-Aid and Health care, Canteen, Photocopier, CCTV Surveillance Units, LAN connection spread all over the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1} Dry Waste Management – Old newspapers, student's print assignments etc.is collected ,given to an NGOforrecycling & is converted into notepads (40% of the monetary benefit is contributed forthe welfare and betterments of women ragpickers. 2} Wet Waste - Everyday about 50 kg of wet (organic) waste is generated from the college ,converted into Compost &used in the college garden / lawn and potted plants. 3} Electronic Waste- Electronic waste generated from college is collected & handed over to MPCB/CPCB approved Eco-friend industries. For this college is being awarded with the Green certificate every year.

For cultural activities at alllevels College Auditorium,(seating capacity of 650) Audi-Foyer and Room No. 207 (75 seating) are used to &they coveran area of 5640sq.ft (w: 60 L: 94), 1530 sq. ft (w: 34 L: 45) and 741 sq. ft (w: 19 L: 39) respectively. Around 18 events (seminars and workshops) per year are organised there. Fewpopular inter-college fest thatgenerate huge numbers of participation are Tsunami where the footfall was about 650+, Orientation Day 630, NSS, Hunar 450, Hope 580, Yoga Day use the facilities effectively.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17,68,944

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of Library Management Software

Name of the ILMS software

Software for University Libraries (SOUL)

Nature of automation (fully or partially)

Fully

Version

SOUL 2.0

Year of automation

2007 Onwards

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	www.lalalibrary.weebly.com

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.139

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The various aspects taken into consideration while upgrading requires hardware update, addition of terminals, addition of bandwidth, replacement by high-capacity cables (CAT 6 cable for internal LAN and OFC for longer distance), the alternative of a substitute service provider, generator facility for providing continuous power supply, etc. The WIFI has been upgraded to 100 mpbs in all classrooms . The infrastructure of the college has a total number of 171 computers and 20 laptops. As per the latest records all the machines have top notch configuration services like 13 Processor, 8/16___ GB RAM, 500 GB HB. All the terminals are networked by utilising 24 port switch, D Link router. For smooth management purpose, the institute is divided into different sections and new facilities of LANs have set up in the last 5 years as per the requirement. Fromlast decade office automation has existed. Library at present is using 'Web Centric SOUL 2.0' Integrated Library Management Software with 14 clients attached to it& is the latest web-centric Library Management

Augmentation of Internet connectivity:

Service Provider

No. of Connections

Bandwith

Department

Year of purchase

Hathway

1

12 MBPS

All college

6 years before

MTNL

1

4 MBPS

Exam Room

2018-19

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

193

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

46,61,207

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A log book to maintain and register the details of the person utilising the resources and the services of the particular facility is maintained on a daily basis . It is also signed by the person registering for usage of the facility. This ensures the responsibility and accountability towards the required entities in the particular resource room. For maintenance or concerns of any nature , the protocol established is of writing a letter detailing the concerns. It is then sent to the office undersigned by the in charge and from there and it is taken forward to the concerned department of maintenance with a follow up too.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

62

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

26

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1645

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1645

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

364

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

22

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To facilitate the holistic development and progression, students are involved in various administrative, co-curricular and extracurricular activities. Students Council and Cultural

Committee gives an opportunity to develop leadership qualities by organizing activities like Sea Town Fest, B.Com Week and Talent Day (PRISM). Students of the Self-Finance courses organize and participate in various intra and intercollegiate events. There are student representatives in the IQAC of the college. Students are involved in various community service activities through N.S.S, DLLE and Rotaract Club. This helps the students to develop Team Spiritand become responsible citizens. The Entrepreneurship Development Cell (EDC) develops the spirit of entrepreneurship among the students through activities such as Inventure and E-Mela. The college Magazine committee has student representatives which helps to bring out their writing skills and artistic expression.Women Development Cell (WDC) members organize various activities on gender sensitization awareness and social issues. Student representatives of Marathi Vangmay Mandal also organize various activities to promote and develop Marathi language and literature. Students of the college participate and excel at various sports events organized at the college, inter-college, inter-University, State and National levels. Student representatives are also involved in organizing Workshops, Seminars and Conferences in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Rotaract Club of Lala Lajpatrai College organised a virtual alumni gathering on 2nd October 2020. The alumni gathered over a zoom meeting along with the team of the year 2020-21.The Alumni were asked about their favourite Rotaract Memories followed by an activity. They were shown pictures of the club and events which took them down the memory lane and they had to answer which year were they from and what significance did they hold. Apart from the meeting, the alumni attended numerous projects throughout the year with Charter Night being another significant occasion. Charter Night was celebrated on 19th January 2021 to mark 11 years to the origin of the club.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1OGNRpnFD9o21qkSAtut8of0XsRVj08hn
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response: The institutional vision and mission statements have been developed with great care and concern, keeping in mind the specific objectives that the college wishes to achieve. Over the period of the last decade, the management of the college realized that with the dynamic environment surrounding the institution, the institution also needed to have are-look at its goals and objectives and therefore the management in consultation with all the stakeholders underwent an extensive exercise of revamping the vision and mission statement of the institution and after a long and reiterative process, a new vision and mission statement has been developed for the college. The vision and mission statements reflect the attitude of the management i.e. the prime target of the institution is the well-being and satisfaction of the student community which it serves. The statements show the determination of the college and its management to ensure that the college is able to provide the very best to the students in all spheres of student lives to ensure an all-round and holistic development of the students to blossom into capable members of the future societies at global levels. The management has always strived to achieve inclusive growth forward and has always taken into consideration the needs of all the stakeholders into consideration. Despite various financial limitations, the management has always strived to upgrade the physical infrastructure on a continuous basis wherever and whenever possible. Also keeping in mind the various recommendations of the NAAC peer team, the management has taken various active steps to fulfill the recommendations made in the NAAC report of the earlier cycle. The college management has shown its intentions to live up to its mission statement of being environmentally conscious and aware by undertaking several green initiatives like setting up a rain-water harvesting system, installation of a bio-waste handling system, installation of solar panels for green energy, e-waste handling system, etc. The college management has always involved all stakeholders in the decision-making and planning process and various committees such as general management committee of the controlling trust, the college development committee, etc have given due representation to all voices. The teaching faculty has always been encouraged and supported to develop themselves and undertake research and development activities with appropriate financial and other backing from the college management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. 1. Principal level The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. 2. Faculty level Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, cocurricular and extracurricular activities. They are given authority to conduct seminars/workshops/ conferences/conferences/FDP?s. 3. Student level Students are empowered to play an active role as coordinator of cocurricular and extracurricular activities , social service group coordinator Academic functioning: The college inculcate the culture of collective responsibility among its faculty members, the constitutional departments and nonteaching staffs. The college delegate authority and provides operational autonomy at various level of an organisation. This results in delegation of management process. Under supervision of Principal , Vice Principal, Head of departments and coordinators: The departments are provided academic autonomy which is a concrete step towards effective decentralised governing system which makes the line and staff function smooth. Each department is given full autonomy to plan and prepare academic calendar, schedule activities, designing and assigning different projects, to conduct seminars and workshops, to decide symposia and hands on training programs, guest lecture in the areas which benefits students, faculties and institution at whole. Administrative functioning: The office administrative responsibility distribution and monitoring are handled by the Registrar in tandem with the college authorities. Though budget preparation is an administrative responsibility, individual budgets are prepared at departmental level and final budget is prepared based on those departmental inputs. For effective implementation and improvement of the institute following

committees are formed: (list Attached) Participative Management The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties are allowed to express themselves for any suggestions to improve the excellence in any aspect of the Institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Library, ICT and Physical Infrastructure / Instrumentation

1.Library: Library is automated with Soul software .It is developed with state of the art ICT to augment the needs of the user. Free internet access is available for students and staff, and also printing photo copy facility is available. Few services are cloud based i.e syllabus and question papers.

In the year 2019-20 library was updated with 1617 textbooks, 530 Reference books, 32 ebooks and 60 journals. 2. ICT: Usage of ICT: In teaching learning process: 32 LCD projectors are installed at classrooms, departmental seminar rooms, Wi Fi enabled campus separate webinar room for conducting webinar. In administration: Library fee admission biometric employee attendance system attendance. 3. Infrastructure / Instrumentation: A total of 174 computers and 20 laptops are operational from which 70 computers are kept in computer lab with internet facility for students

Curriculum Development

Lala Lajpatrai college is the college affiliated to the University of Mumbai and follows the curriculum scheme and syllabus of the affiliating university and also offers some ad on vocational courses. The College also runs Voc. course i.e. Vocational Studies

affiliated to Mumbai university as well for which students can enrol along with their regular undergraduate program.

Teaching and Learning

New and modern methods of teaching and learning like field trips, films, PPTS etc. are utilized and regular feedback from students is obtained. The teaching learning outcomes are monitored on regular basis both – at the department and college level. Students are encouraged to participate and guided by faculty to even present papers in National/International conferences.

Regular Seminars and Workshops are conducted for effective learning.

Examination and Evaluation

Examinations are decided by the university including evaluation procedures. One Internal assessment each semester this forms the basis for the internal assessment marks to be sent up to the university for inclusion with the annual university examination result for courses and a final external examination at the end of each semester. Examinations are well planned. Continuous assignments and tutorials are taken.

Research and Development

Lala Lajpatrai college is a PHD research centre and two of our college faculty has enrolled for PhD at college research centre. Funds are allocated to faculty members for attending research based seminar, workshops and faculty development programs. Under Principal and coordinator's guidance various departments of the College organizes National, International conferences, and workshops annually to promote research activity in the institution.

The teaching staff is appraised, acknowledged and felicitated for their research paper publications in national and international journals for encouragement and motivation.

Human Resource Management

The College has specific policies and processes for Human Resource Management. In case of recruitment, the interview Panel board comprises of the Principal the Professors and other need based members. External experts are also included in this board for

transparency. Screening of applicants is as per norms, agreed, is online before calling for interviews. For a wider applicant based, advertisements in national daily newspapers are published. The College has been a backbone for many allround activities too to ensure a healthy environment for its employees. Cultural Programmes are conducted under Staff Academy to motivate and spread positive energy in the college campus. In this league programmes like Yoga Day, Women's Day are also organized for stress management and awareness. Teaching faculties are given Duty Leave to participate in national and international conferences. To upgrade and enhance the standards of academic environment, Permanent teaching faculties are send to various refresher, orientation and Short Term courses and some Departments of the College also conducts refresher , Faculty Development Programme and Short Term Courses.

Industry Interaction / Collaboration

The College has organized many placement derives throughout the year. Many Companies participated. Placement cell of College has Organized Placement Drive with Different Companies. Besides that workshops and interactions are planned and organized with students and teachers to enhance employability skills among the students. College have Entrepreneur cell and activities Conducted through this cell Every year.

College willing to start our own Incubation Centre for our Students.

Admission of Students

Admission as per the norms laid down by the university of Mumbai. A dedicated admission team is available which guides students and parents throughout admission process including online filling up of university admission forms.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well diversified and well established managerial and suoervisory mechanism which adequately looks into various aspects concerning the college administration and management.

The college functions under the Lala Lajpatrai Memorial Trust and the Chairmen and trustees actively monitor the day to day functioning of college and its activities via appropriate delegation.

The CDC is highly active and functions as a promotional body looking into all spheres to ensure allround holistic development of the college. It is the main policy making and guiding body which looks into various procedures, rules and regulations as well as greviances redressal at the managerial level. The college also has a dynamic, active and functioning IQAC which looks after and gives direction towards inculacating and maintaining quality initiatives in the academic programs and also in the day to day administrator initiative taken by the faculty and managerial staff.

The college also has healthy and strong functioning Anti-ragging and Woman's Development Cell which ensures that any grievances in respect of students incidence or any kind of disrespect or harrasement shown towards ladies in the college campus both cells aim at instilling a sense of brotherhood and respect among students to enable them to carry forward those virtues in their personal lives outside the campus as well.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Year

Title of the professional development programme organised for teaching staff

Title of the administrative training programme organised for non-teaching staff

From date

To Date

Number of participants (Teaching staff)

Number of participants (non-teaching staff)

2019-20

CAS WORKSHOP

21.09.2019

21.09.2019

23

2019-20

ONE DAY NATIONAL SEMINAR

05.06.2019

05.06.2019

2019-20

IPR SEMINAR

13.12.2019

13.12.2019

12

2019-20

ONE DAY INTERNATIONAL CONFERENCE

06.02.2020

06.02.2020

9

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College follows the rules and regulations for career advancement scheme laid down by the Mumbai university from time to time.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit aims at ensuring financial discipline and transparency essential for the smooth running of the institution. It is also crucial for the fulfilments of requisites notified by the University and Joint Director's office from time to time. Since our college is one among the umbrella of institutions under the Lala lajpatrai Education Trust, balance sheet and budget inputs are also prepared and provided as per the management requirements. Thus, the financial mechanism of the college requires preparation and audit of institution level budget balance sheet, inputs for the campus level Trust balance sheet budget. Besides, cash balance sheet and audited grants statement also encompass the financial mechanism. The institution has very strong internal control system in respect of financial transactions. Each and every financial transaction is carried out under the

supervision of head of the institution. Different Committees have been formed to pass various bills of payment. Receipts are given for each and every transaction irrespective of volume of transaction. Similarly every voucher is supported by valid document wherever applicable. The institution has a mechanism for internal and external audit. We have internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Qualified Internal Auditors from external resources have been appointed. Likewise an external audit is also carried out on an elaborate way on interval basis. The institutional accounts are audited regularly by both Internal and statutory auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

134413

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed

some specific rules for the fund usage and resource utilization. Mobilization of Funds, the student Tuition fee is the major source of income for the institute. Various government and non-government agencies sponsor events like seminars and workshops. Sponsorships are sought from individuals and corporate for cultural events and fests.

Institutional strategies for mobilization of funds and the optimal utilization of resources

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- Mobilization of Funds, the student Tuition fee is the major source of income for the institute.
- Various government and non-government agencies sponsor events like seminars and workshops.
- Sponsorships are sought from individuals and corporate for cultural events and fests.

Utilization of Funds

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of

Departments prepare the college budget.

- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.
- The budget is scrutinized and approved by the top management and Governing Council.
- Accounts department and Purchase department monitor whether expenses are exceeding budget provision.
- Statutory auditors are also appointed who certify the financial statements in every financial year.
- The grants received by the college are also audited by certified auditors.

Optimal utilization of resources

- The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- The faculty, who exhibit initiative and receive substantial grants for R&D works or for strengthening the infrastructure in the institute would be encouraged and will receive special commendation.
- Grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent- teacher meetings.
- The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.
- Library functions beyond the college hours for the benefit of students, faculty, and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response

IQAC has always been striving hard to contribute significantly for institutionalizing the quality assurance strategies and processes by initiating IQAC initiatives for the academic year 2021-2022. Lala Lajpatrai College has institutionalized the following two quality initiatives of IQAC:

1.Social initiative and Holistic Development during the Pandemic which helped many people in different ways.

Activity: - 1 Masks & Sanitizers Distribution

On 12th November under the guidance and initiative taken by IQAC 200 students of FYBCOM & SYBCOM distributed masks, sanitizers & gloves to the needy people as well as to our warrior policemen for their continuous support & guidance. Almost 3500 masks were distributed by our students, some students took efforts to make mask on their own by using the cloth material available with them & with full precaution they went to their nearby area and distributed the same.

Activity: - 2 Peer Teaching Under the guidance and initiative taken by IQAC

Peer teaching week was organised by IQAC from 10th – 17th October where 100 students took initiative to teach their friends about technologies which will help them to survive in today's competitive world. 10 groups were made in each group there was one tech savvy person & 9 persons without technology knowledge. Uses of MS Office were taught to students who were completely unaware about it. Few students were taught about different video editing apps.

Activity: - 3 Food Distribution

From 1st – 30th September IQAC has run the Food drive by students by distributing food to needy people, stray dogs & cats. Due to Covid many people were not getting proper food, stray animals were also facing problem. Almost 100 students took initiative to distribute food in their nearby area, above 40 students took care of stray animals by providing them foods. All students took utmost care while distributing food.

Activity: - 4 Cloth & Cloth Bag Distribution

On 14th November, Under the aegis of IQAC students collected old cloths from their houses and neighborhood and donated to needy people. 60 students made cloth bag out of waste cloths & distributed to people who were using plastic bags and explained them about importance of cloth bag and how harmful plastic is for the environment.

Activity: - 5 Awareness on Covid-19

Unlock has been started but Covid-19 is still around us. Many people have started feeling that Covid-19 has gone so to make people aware about it, On 10th November students of FYBCOM & SYBCOM made video on coronavirus to make people aware about importance of wearing masks, maintaining social distance & using sanitizers or washing hands frequently to protect themselves from Covid-19

2. IQAC initiatives from Traditional to Online

Due to the pandemic the Education sector initially was drastically affected but its old saying that if one road is blocked 10 more opportunities know your door to reach your goal. So to keep going the activities in the normal pace whether it is academic or non-academic, IQAC took Initiated to use online platform for the same for which different training were given to teaching and non-teaching staff members. To name a few:

IQAC in Collaboration with Bsc (IT) Department organized a Workshop on MOODLE E- Learning Management System on 5th August 2020 where 100 faculties have participated and learned how to operate learning management system MOODLE.

The above program was design to understand the benefits Moodle in academics,

And to learn how to use it for students in academic curriculum. All the faculty members found this session very fruitful. Also, they are interested to continue with the Moodle next Year. After workshop 102 faculty members registered themselves on

Moodle & also 1630 students from b.com. M.com. Self-finance Courses registered themselves on Moodle. Many faculty members providing study material & Assignments to students through Moodle.

IQAC has Organized a Workshop on "Quality Initiative to Unveil the usage of Google form" which was held on 18th November 2020. The Workshop highlighted the how differently we can use google form for different academic and examination purpose.

IQAC has Organized a Workshop on Tanning session for Cisco WebEx. The session began with welcome note by Ms. Jayshri Parab explaining the motive behind the session and asking Dr. Arora Madam to address the faculties about the session.

After that the technical session began wherein first Ms. Jayshri Parab explained with demonstration how one can schedule a meeting on Cisco WebEx. She also highlighted all the basic settings that needs to be taken care of while scheduling a meeting for online lectures, specifically and in general as well. Also, how to invite the participants and share the meeting link was demonstrated. After that Ms. Jyoti Singh took up the platform and explained with demonstration how a session is to be executed on Desktop App, also highlighting all the settings and controls that can be accessed while in a meeting such as share content, assigning privileges to the participants, chat controls and other functions. After that Ms. Vishakha Walia demonstrated how the meeting reports can be extracted after any session and attendance marked using it. Also, the basic features of Cisco Mobile App of Android and how one can schedule and host a meeting on it and access the reports was demonstrated. Also, its limitations as compared to the desktop app were highlighted. Queries raised by the faculties were addressed towards the end of the session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

Response:

1)IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

Academic Calendar: In light of the University Scholastic Schedule, College plans the scholarly/ Academic schedule well ahead of time toward the beginning of the year with plentiful time period for the customary instructing learning measure as well as to oblige the different occasions like class Events/Workshops/Guest Lecture address/FDP's/Involved series and some more. Readiness of exercise plan for every Semester: The exercise plan is ready by the faculties for every one of the subjects they instruct in that specific semester. Staff get ready and submit subtleties of the lectures.

Daily lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered in AAR format.

Assessment of instructors by Learners: The organization has an input framework to assess the educators by learners. The assessment of the educators by the students, techniques, course content, qualities and shortcomings, challenges looked in the subject give an unmistakable thought regarding the issues looked by the students. Staff in charge inputs framework and makes suitable remedial moves from analysis of the feedback.

Learners learning outcome: The foundation screens the exhibition

of the students routinely. It has indicated technique to gather and investigate information on students learning results; The following points are adopted by the College: 1) Ordinary class tests and communications 2) Internal Test and nonstop Internal assessment 3) Semester arrangement of assessment for all courses such as assignments, group discussions, and seminar presentations. 4) Giving Pool of Questions which forms as bank of different subjects to the learners. 5) Providing Notes to the students which makes it simple to learn and understand.

Students' Grievances. There is an effective system for student's grievances regarding academic and non-academic matters. Anti-Ragging cell is also constituted for any Grivience regarding ragging. Any grievance regarding topics not understood is solved by Extra classes for weak and other students to solve their problems.

Effective internal examination and evaluation systems: Institute maintains an effective internal examination and evaluation system. Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results. If the result of the students, in a subject, is not found up to the mark, necessary steps are taken to find out the reasons and the concerned faculty members are counselled and motivated to work towards improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the A.Y. 2020-21 all together 15 different activities(events, competitions, guest lectures and workshops) were conducted. The following is the list of the same:

Sr.No.

Title of the

Period from

Period To

Number of Participants

Male Female 1 National Awareness Quiz Competition on the Valour of Great Indian Women 8-10-2020 --- 818 1046 2 WDC Week (03 events)

1. **Poster Making Competion ii. Essay Writing Competition iii. Slogan Writing Competition**

1/11/2020 2/11/2020 3/11/2020 07 24 3.Rongoli Workshop 7-11-2020 05 15 4. A Webinar on Human Rights – the untold stories 12-102020 63 57 5. Self-Defense Workshop for girls 29-01-2021 0 91 6. Brief Essay Writing Competition 5/3/2021 08 27 5. An Online Quiz Competition 8-03-2021 109 349 6. A Webinar on Self-Empowerment 8-3-2021 42 101 7. 31-03-2021 An awareness programme on Menstrual

waste and Menstrual taboos 35 118

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1v-I0eBLoq-cERu69ZPNbkr5qGyTA51g1/edit?
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1v-I0eBLoq-cERu69ZPNbkr5qGyTA51g1/edit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following practice is carried out in our college to manage the same:

1} Dry Waste –The dry waste from the college (old newspapers, student's assignments etc.) is collected and handed over to the NGO with whom we have signed an MoU for recycling after regular intervals. In return of the dry paper waste, we get note-pads made from recycled paper (40% of the monetary benefit is contributed towards the welfare and betterments of women ragpickers).

2} Wet Waste-Everyday approximately about 50 kg of wet (organic) waste is generated from the college. This wet waste is converted into Compost in the Compost Pit and Compost Tumblers. The Compost thus created is used in the college garden / lawn and potted plants. We also provide it to the BMC Garden near our college. It

is even sold off to the staff members. The whole process of compositing is solely managed by the NSS volunteers.

3} Electronic Waste- Electronic waste generated from college is collected separately in an electronic bin installed in the computer lab. At regular intervals the e-waste is handed over to MPCB/CPCB approved Eco-friend industries. For this our college is being awarded with the green certificate every year.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In our college through differnet curricular, co-curricular activities and festivals be promote regional, cultural and linguistic harmony.

1. Punjabi Association is a very active viberant bodythat introduces us not only to Sikhism, its values and ideals, it also has Kirtan sessions on Satsang based on Gurbani, visits are organised to Gurdwaras to introduce our students and staff to the nuances of Sikhism and management of the Gurdwara. A Punjabi language learning class/lecture session is organised from time to time to those who want to learn this language and master it. It is conducted free of cost.
2. We have equally vibrant Marathi Vangmay Mandalconducts various academic, cultural and other activities to promote Marathi Arts, culture, Literature and aesthetics. on27th February, every yearMarathi Bhasha Diwasis celebrated in our college.
3. Our college under the banner of SANKALP Intercollegiate District / University Level Socio-Cultural Fest – SANKALPNSS Unit, every year organise an Intercollegiate District level / University Level Socio-cultural Fest – SANKALP based on various themes of social concern since the year 2016-17. In the A.Y 2020-21 Sankalp's theme was Tribal colours of India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Various National and International Days are observed and celebrated by organizing different activities and lectures in the college.**
- **Every year we celebrate our Constitution Day on 29th November whereby both staff and students read the preamble of the constitution and take the pledge to abide by the Constitution and respect its ideals and institution.**
- **To show our highest respect to our national flag and to commemorate the noble ideals which inspired our national struggle for freedom we celebrate 15th August, The Independence Day and 26th January, The Republic Day every year in our college premises by hoisting national flag.**
- **The College organizes lectures, sessions and workshops from time to time on value education that talk about their duties and responsibilities and on Right to Information Act that enlightened on their rights.**

The college also shows immense respect and honour to numerous nation builders and freedom fighters by remembering them and their contributions on their respective birth / death anniversaries.

Martyr's Day too is organised in honour of all those e Martyrs / Shahids who have sacrificed their lives for the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code	B. Any 3 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates and observes International, National days including its own Institutional days. International days like Teacher's day are celebrated in the college. At National level college commemorates with honor a list of days respecting their contribution of various great Indian personalities likeNetaji Subhas Chandra Bose, Savitrabai Phule, Jyotiba Phule, B. R. Ambedkar, Tukdoji Maharaj, Bisveswraya , Lokmanya Bal Gangadhar Tilak, Mahatma Gandhi, Dr. A. P. J. Abdul Kalam, and many more.

At College level we organize Lala Lajpatrai Memorial Lecture every year in his honour on his Birth Anniversay Day as our college is named after him (Lala Lajpatrai College).Both on such occasions of his Birth and Death Anniversaries, his statue is garlanded and Scholars of high eminence and repute are invited to deliver talks to enlighten people on his contribution and service to his country and countrymen.

Martry's Day too is organised in honour of all those Martrys / Shahids who have sacrificed their lives for the country.

In academic year 2020-21 altogether 8 different national and international days including the Birth and Death Anniversary of our National Leaders and Heros were observed and commemorated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Rain Water Harvesting in the college that benefits the nearby and local communities.

We at Lala Lajpatrai College have started Rain Water Harvesting in 2020. This Rain Water Harvesting was incepted in our college with an objective to save the rain water from being getting wasted so that the demand for water can be met through the ground water. This rain water harvesting was also intended for the rain water harvestable from the roof and the manoeuvrings yard of the College premises.

Rain Water Harvesting was initiated in our college backyard that included Rain Water Harvesting filtration unit below ground with excavation, filter material, perforated media for water percolation, protecting brickwork with covering material and Sign Board etc. A PVC pipe 6" dia is put underground to facilitate rain water's collecting and movement for harvesting. Pipe protection Net too has been put up for the protection and sustenance of water drain pipes. The underground tank has the capacity of 208000 litres water for storage.

With the available rainwater of 4347000 litres during monsoon where the water requirement for 3200 people for various purposes is 208000 there every day 208000 litres can be fulfilled by Rainwater Harvesting alone for flush water.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Owing to Covid-19 pandemic, this academic year 2020-21 on 30th of March, 2020-21 our college (Lala Lajpatrai College of Commerce and Economics) organised an International Conference in collaboration with DPU University, Thailand on the topic Opportunity in Adversity – the New Global Success Mantra over the Zoom Platform.

Speakers and intellectuals across the disciplines and fields shared their expert opinion and views on the theme of the Seminar.

More than 40 research papers were received of which around 25 papers were presented live on the virtual platform.

There were 5 teams from DPU, Thailand who also presented their research papers live.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

We aim to grow further in every spher of academics so that we create future leaders in our students by engaging them in various socio, cultural and academic activities through different curricular and co-curricular activities conducted in the college every now and then.